[CTC–HRO-PTPP–Recuritment-7.8.5-c-058– IF/NN]
[Reference Check Form–August 2023]

Professional Reference Check

Name of the person for which reference is provided : shakeela bibi	**Organization of referee: CTC**
Name of Referee:Rashid Ahmad	Date of Reference 2/5/2024
Designation of Referee UCPO	Signature of Referee: for Rashid

Please complete the sections below and return the filled and signed reference form to the Human Resource Department of CHIP Training and Consulting via email or surface mail (hr.associate@chipconsulting.org) or CTC House 1, Street 9, G.8.2, Islamabad, Pakistan.

Tick the mentioned rating for the recommended person:

Professional/personal qualities	**Out-Standing**	**Above Satisfactory**	**Satisfactory**	**Not Satisfactory**	**Unknown**
Quality of work			Yes		
Ability to work with others			Ye		
Flexibility/adaptability to change			Yes		
Punctuality			Yes		
Communication-oral/written			Yes		
Attitude			Yes		
Judgment			Yes		
Initiative/Leadership			Yes		
Achievements			Yes		
Overall Performance			Yes		

In addition, please provide the requested information below:

1. I have known the applicant
As supervisor----------Other (Please specify)----------ucpo----------
2. What was the applicant's position in your organisation?
CHW
3. Was there any harassment or unprofessional misconduct conduct (Sexual exploitation, sexual abuse or sexual harassment) complaint lodged against the employees by the public or other employees during the period of employment?
Yes----------No----NO-----
4. If the answer to question 3 is positive, please explain the nature and outcome.
Sexual Exploitation-------Sexual Harassment--------Sexual Abuse----------
5. Was the person engaged in any professional misconduct that may pose a risk to the safety of children and vulnerable groups/adults?
Yes----------No---NO------
6. If the answer to question 5 is positive, please explain the nature and outcome.
Sexual Exploitation-------Sexual Harassment--------Sexual Abuse----------
7. Has any disciplinary action or investigation been taken against the person
Yes----------No--------NO-
8. Would you re-hire him/her if a vacancy existed in your organisation?
Yes----------No---------NO
9. Would you recommend the applicant for this position?
Yes-------yes-------No---------