

Employment Reference Check



Name of Person for which reference is provided: Nouman Akram.

Name of Referee: Mehreen Ayub

Designation of Referee: HR Officer.

Date of Reference: Dec. 23, 2024.

Signature of Referee:

Mehreen

Tick the mentioned rating for the recommended person:

Professional/personal qualities	Out-Standing	Above Satisfactory	Satisfactory	Not Satisfactory	Unknown
Quality of work			√		
Ability to work with others			√		
Flexibility/adaptability to change			√		
Punctuality			√		
Communication-oral/written			√		
Attitude		√			
Judgment			√		
Initiative/Leadership			√		
Achievements			√		
Overall Performance			√		

Tick the mentioned rating for employee conduct

1	How do you know the candidate?	Supervisor <input type="checkbox"/> Other <input checked="" type="checkbox"/> (specify):
2	What was the applicant position in your organization?	Medical Officer
3	Was there any harassment or unprofessional misconduct conduct (Sexual exploitation, sexual abuse or sexual harassment) complaint lodged against the employees by the public or any other employees during the period of employment	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
4	If the answer to question no 3 is positive, please explain the nature and outcome	Sexual Exploitation <input type="checkbox"/> Sexual Abuse <input type="checkbox"/> Sexual Harassment <input type="checkbox"/>
5	Was the person engaged in any professional misconduct that ,may pose a risk to the safety of children and vulnerable groups/ adults	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
6	If the answer to question no 5 is positive, please explain the nature and outcome	Sexual Exploitation <input type="checkbox"/> Sexual Abuse <input type="checkbox"/> Sexual Harassment <input type="checkbox"/>
7	Has any disciplinary action or investigation been taken against the person	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
8	If given the opportunity, would you rehire this candidate?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
9	Would you recommend the candidate for the position	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>