

IBNE AMIN

F. Name: Afzal Amin

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Permanent Address: Mohallah Sofi Abad Village & P/O
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Birth date: 13.07.1990

Nationality: Pakistani



OBJECTIVE

To groom my technical, managerial and interpersonal skills by working enthusiastically in a team to achieve the goal of the organization with devotion and hard work.

PROFESSIONAL EXPERIENCE AND PRACTICAL WORK

Union Council Polio Officer (UCPO) (Feb 2019 to 28 feb 2021)

Chip Training and Consultant Pvt: Ltd

Served as UCPO in Polio Third Party Personnel, having the following responsibilities:

- Provide Technical Support to the Polio Eradication Committee
- Operate with government and partners for coordination of different stakeholders
- Support the implementation of the National Emergency Action Plan
- Assist the UC team in motivating local teams and AICs to be part of campaign implementation
- Advise and monitor the training of teams of health operators involved in campaign implementation
- Plan meetings including micro plan preparations
- Support the timely distribution of logistics
- Investigate and re-vaccination poorly covered areas.
- Collect, analyze and collate data and present the findings at the daily evening meetings
- Participate in detailed epidemiological investigations as determined by the immediate supervisor
- To support timely submission of “Zero Report” from assigned UCs.
- Perform any additional duties associated with polio eradication assigned by the supervisor
- Create awareness about the Covid 19 and about its prevention measures

Union Council Polio Officer (UCPO) (Jan 2015 - Jan 2019)

World Health Organization

Served as UCPO, with the responsibilities to smoothen the execution of Polio Campaign in the assigned region. The duties performed are the same as mentioned in Chip Training and Consultant.

EDUCATIONAL HISTORY

Abdul Wali Khan University Mardan (2016)

MA Economics (Composite), Second Division

Abdul Wali Khan University Mardan (2014)

BSc, First Division

Khyber Model School & College Kotha Swabi (BISEM)

(2008) HSSC Pre-Engineering, First Division

Khyber Model School & College Kotha Swabi (BISEM)

(2006) SSC (Science), First Division

TECHNICAL SKILLS

Microsoft Windows, MS Office, MS Word, MS Excel, MS Outlook and in Page (Xp04) Internet Searching, Surfing, Chatting, Sending and Receiving Emails, Windows and Software Installation, D.A.P Plus, Data Recovery, Printing, Coping, Scanning, Receiving, Line Phone Calls and Sending & Receiving Fax

REFERENCES

Available on request