CURRICULUM VITAE

ABDUL RAUF ABDUL QUDOOS

HOME ADDRESS: **H#3, Muhammad Street, Javed Town, Lakki Dheri Road Peshawar.**

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# LANGUAGE KNOWN

|  |  |  |  |
| --- | --- | --- | --- |
| **LANGUAGE** | **READ** | **WRITE** | **COMMUNICATION** |
| English | Fluent | Fluent | Fluent |
| Urdu | Good | Good | Good |
| Arabic | Good | Good | Good |

# OVERSEAS EXPERIENCE & EMPLOYEMENT HISTORY

1. Currently in search of Job.
2. Kindny care center Hayatabad Peshawar as a lithotripsy + OT till 2018
3. Primer institute of medical sciences 2017 (kpk) instructor
4. Ansar Hospital 22-10-2014 to 2016 End (Jeddah)
5. Rawaili Hospital from 14-04-2014 to 15-10-2014 (Jeddah)
6. Jeddah Clinic Hospital from 1-7-2013 to 1-10-2013 (Jeddah)
7. Umalqura Hospital from 2-07-2012 to 2-12-2012 (Makkah)
8. Dr. Baksh Hospital from 3-03-2009 to 30-1-2012 (Makkah)
9. King Fahad Hospital from 1-8-2006 to 1-1-2009 (Jeddah)
10. Rabbigh General Hospital from 1-1-2002 to 1-7-2006 (Jeddah)

# HOME TOWN EXPERIENCE & EMPLOYMENT HISTORY

1. Worked in Khyber Medical Center form 1-4-2000 to 1-1-2001
2. PTC Primary Teacher Government Education Department from 1987 to 2000
3. ICRC International Committee of Red Cross Hospital from 1-2-1981 to 1-1-1986 (Part Time)
4. Government Khyber Teaching Hospital as Anesthesia Technician from 1-1-1980 to 1-1-1981
5. Worked in Abbasi Shaheed Hospital form 1-7-1979 to 2-1-1980
6. Worked in Jans Hotel as Supervisor Part time for 5 Years (Part Time)
7. Government Lady Reading Hospital as Anesthesia Assistant from 01-05-1973 to 01-02-1978

# RESPONSIBILITY HISTORY

1. Scrub Circulate runner up in operating room Practitioner
2. Responsible for all types of surgical procedure done with the surgeons
3. Having complete knowledge of CSSD Bio Medical
4. CIBHI and infection control all rules regulations follow-up
5. Well experience in Premedication Recovery Procedures, of Filling to help Anesthetist
6. Supervision of Hall , Restaurant & Sales Counter

# REWARDS & ACHIEVEMENTS

1. BCLS Provider (CPR)
2. Saudi Council of Health Specialists Professional Registration
3. AO Education Course Principles of Operative Fracture Management
4. Training course of Expanded Poly Immunization at Children O.P.D from 2-6-1979 to 2-9-1979
5. Pharmacy Assistant Diploma from council NWFP, Peshawar Pakistan in December 2000

# HOBBY

1. Reading New Edition about Surgical Methodology Procedure
2. Prayer five time
3. Reading Quran

# OBJECTIVE

To find a greater challenge in the skills work, I am knowledgeable most specially in the field of all kinds of Surgical consultancy and public relation in hospitality division.

# PERSONAL INFORMATION

NAME : Abdul Rauf

FATHER NAME : Abdul Qudoos

NATIONALITY : Pakistan

D.O.B : 3rd September 1957

PLACE OF BIRTH : Pakistan

MARITAL STATUS : Married

# PASSPORT DETAIL

PASSPORT # : KG 130572

DATE OF ISSUE : 11-10-2014

PLACE OF ISSUE : Jeddah

DATE OF EXPIRY : 18 September 2016

# EDUCATIONAL ATTAINMENT

UNIVERSITY : Graduated from the University of Peshawar, Pakistan in August 1990

UNIVERSITY : Master Degree from the University of Peshawar, Pakistan in 2002

TECHNICAL : Operating Room Practitioner Diploma from N.W.F.P Pakistan in 1992

ACADEMICS : PTC Primary Teaching Certificate Course from N.W.F.P

ACADEMICS : CT Class Teacher Certificate from Allama Iqbal University Peshawar, Pakistan.

# COMPUTER SKILLS

|  |  |  |  |
| --- | --- | --- | --- |
| **SOFTWARE** | **TYPING** | **KNOWLEDGE** | **CREATIVITY** |
| MS ECXEL | EXCELLENT | EXCELLENT | EXCELLENT |
| MS WORD | EXCELLENT | EXCELLENT | EXCELLENT |
| MS POWEPOINT | EXCELLENT | EXCELLENT | EXCELLENT |
| LETTER DRAFTING | EXCELLENT | EXCELLENT | EXCELLENT |

# SPECIAL APTITUDE

My commitment to service has always been rewarded by the doctors & CEO of the company. I have the ability to give the right consultant and Guidelines to new crew as per the requirement, in addition taking care of all surgical assistant.

***“THE SECRET TO SUCCESS IS TO WORK LESS AS INDIVIDUALS & MORE AS A TEAMWORK”***

I hereby declare that the above particulars are true to the belief and knowledge.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sincerely

(Abdul Rauf)