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|  | ***RESUME*** |

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| Cell:+92 3018351136 | **Iftikhar Ahmad** |

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| 2633e | MohallahJafer Khel , VPO Bamkhel ,Distt& Teh Swabi (KPK)Father name: Gul Samar KhanEmail: iftikhar.ahmadd1136@gmail.comNationality: PakistaniDate of Birth : 3rd January, 1989Domicile : Swabi (KPK)Marital Status: SingleReligion: IslamCNIC No : 16202-0234752-9 |
|  | ObjectivesTo work in a dynamic and challenging organization to improve my own and the organization’s performance and where my honesty and hard work are valued.EducationUniversity of AIOU (2021) SemesterMaster of MSC (Sociology) ( 67.35)University of Swabi (2015)SemesterMaster of Business Administration (**M.B.A**) Finance (71.94%)University of Peshawar (2011)AnnualBachelor of Commerce (**B.Com**.) (54.14.00%)KP Board of Technical Education (2009)AnnualDiploma in Commerce (**D.Com**.) (59.91 %)BISE MARDAN (2007)AnnualSecondary School Certificate (**S.S.C**.) (52.77 %)**Certificate*** Coping with the stress of corona virus **(Harvard Medical School)**
* National Financial TrainingProgramme **(NFLP-Y)**
* introduction-to-covid-19 **(Health Emergencies Programme)**
* Severe Acute Respiratory Infection (SARI) Treatment Facility Design **(Health Emergencies Programme)**
* Introduction to Poliomyelitis and the Global Polio Eradication Initiative **(Health Emergencies Programme)**
* Competency-Based Learning Introduction **(Health Emergencies Programme)**
* WHO COVID-19 Mass Gatherings Risk Assessment Training **(Health Emergencies Programme)**
* Influenza sentinel surveillance training **(Health Emergencies Programme)**
* Leadership and programme management in Infection Prevention and Control (IPC) **(Health Emergencies Programme)**
* Occupational health and safety for health workers in the context of COVID-19 **(Health Emergencies Programme)**
* The Public Health Emergency Operations Centre (PHEOC) **(Health Emergencies Programme)**
* Occupational health and safety for health workers in the context of COVID-19 **(Health Emergencies Programme)**
* Management and Facilitation of an After-Action Review (AAR) **(Health Emergencies Programme)**
* ePROTECT Respiratory Infections (EN**) (Health Emergencies Programme)**
* Meningitis: Introduction **(Health Emergencies Programme)**
* Long-term care facilities in the context of COVID-19 **(Health Emergencies Programme)**

Experience* Worked as “UCPO” in World Health Organization (WHO), from 1st January 2015 to January 2019.
* Worked as “UCPO” in Chip training and consultant (CTC), from 1st February, 2019 to February 2021.
* Worked as “District Monitor” in Chip training and consultant (CTC), from 1st **September**, 2021 to December 2021.

Major Responsibilities* Timely Collection of Data from Assign UC Regarding Polio Pre, Intra & Post Campaign Activity’s.
* Monitoring – Monitor the Process of Implantation of the campaign As Per Guidelines And provide Feedback To DPEO.
* Facilitate PEOs & DSO In Arranging and Conducting Training of UCPOs, UCMOs TTMs, AICs And LHWs.
* Facilitate PEOs & DSO In Conducting Awareness Session on AFP Surveillance on Community Level.
* Facilitate PEOs & DSO In AFP Case Investigation and Follow Up.
* Weekly Reporting of EPI & PEI Synergy Data TO PDA.
* Facilitate The Work of Independent Monitor’s.
* Any Other Task Assign by Supervisor.
* Work as external monitor in Dia mir GB, Shangla, Buner.
* Timely Collection of Data from Assign UC Regarding Polio Pre, Intra& Post Campaign Activity’s.
* Monitoring – Monitor the Process of Implantation of the campaign As Per Guidelines And provide Feedback To DPEO.
* Facilitate PEOs & DSO In Arranging and Conducting Training of UCPOs, UCMOs TTMs, AICs And LHWs.
* Facilitate PEOs & DSO In Conducting Awareness Session on AFP Surveillance on Community Level.
* Facilitate PEOs & DSO In AFP Case Investigation and Follow Up.
* Weekly Reporting of EPI & PEI Synergy Data TO PDA.
* Facilitate The Work of Independent Monitor’s.
* Any Other Task Assign by Supervisor.
* Work as mission member in District Dia Mer, Shangla, Buner and Nowshera.

Skills* MS Office (MS Word, MS Excel, MS PowerPoint, MS Access)
* Quick Book
* Tally
* Peachtree Complete Accounting
* In page
* Team Work
* Office Drafting
* Kobo Collect
* Monitoring & Evaluation
* Communication Skills
* Active Listening
* Problem Solving
* Typing Speed (Eng-Urdu)
* Internet Browsing
* Synergy Evaluation System (PEI-EPI)
* Open Data Kit (ODK)
* Data Analysis
* Public Relations

Language SkillsEnglish (Very Good) Urdu (Excellent) Pashtu (Native)References* Dr Tahir Afridi, World Health Organization (WHO)

 Contact: 0343-1316161* Dr Imad Khan, World Health Organization (WHO)

 Contact: 0333.9134298 |