# Dr. Aleena Nayab

## *Dental Surgeon*

**AREAS OF EXPERTISE**

*Oral surgery*

*Crown and bridgework*

**PROFESSIONAL**

*PMDC registered*

*License to practice*

**PERSONAL SKILLS**

*Able to concentrate for long periods*

*Attention to detail*
*Communication skills*

**PERSONAL DETAILS**

*House no 251, Street 11, Sector K-2, Phase 3, Hayatabad Peshawar*

*Mob: 03215015840*
*Email: draleenanayab@gmail.com*

*DOB: 13/11/1992*
*Nationality: Pakistani*

PERSONAL SUMMARY

Ambitious qualified dentist with tremendous knowledge of dental care process and procedures. Looking forward to taking up the responsibilities of a dentist to enhance my knowledge and skills in reputed dental care units.

WORK EXPERIENCE

***Dental Practice –***
GENERAL DENTIST December 2016 -Present

Running a private clinic for the last 5 years in Peshawar where providing a full range of dental treatment to patients to help them to maintain oral health. Spending a significant amount of time and using specialist equipment with a competent dental team, comprising of dental assistants and helpers.

***Duties:***

- Providing professional dental service and care to patients. Examining patient's teeth and diagnosing their dental conditions.
- Dealing with routine appointments, checkups, and taking impressions.
- Filling cavities, examining x rays, straightening teeth and repairing fractured teeth.
- Performing corrective surgery to extract teeth and replace missing teeth.
- Coordinating the surgery budgets & dealing with all aspects of financial control.

***KEY SKILLS AND COMPETENCIES***

- Well-presented and articulate.
- Experience of advising patients on diet, brushing & other aspects of dental care.
- Excellent listening, communication and interpersonal skills.
- Able to write prescriptions for antibiotics and other dental medication.

***RESEARCH CONFERENCE***

- "Frequency of partially dentate & edentulous patients visited to prosthodontics department (PDC) Sep 2011-Oct 2013"

***ACADEMIC QUALIFICATIONS***

Bachelor of Dental Surgery (BDS)

***Peshawar Dental College 2015***

REFERENCES – Available on request.