**CURRICULUM VITAE**

 **Mr. Miraj Ahmad**

 **CAREER STATEMENT:** My aim is to live an honest and progressive life by making achievements

 through hard work to be rewarded justly and to serve people for their social, political and

 economic betterment.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal Details** |

|  |  |
| --- | --- |
| **Father’s Name:** | Yar Ahmad |
| **Date of Birth:** | 17/01/1996 |
| **Domicile:** | Khyber  |
| **Nationality:** | Pakistani |
| **Religion:** | Islam |
| **Marital Status:** | Married  |
| **C.N.I.C:** | 21201-2562404-5 |
| **Contact No:** | 0333-2958558 / 0321-9153058 |
| **Permanent Address:** | Adam Khel, Kala Khel, Bara District Khyber  |
| **E-mail**  | mirajahmadah786@gmail.com |
| **Postal address**  | Sra Cheena Kala Khel Bara |

 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Educational**  |

|  |  |  |
| --- | --- | --- |
| **Degree**  | **Grade/Division**  | **University/Institute** |
| **BA** |  **1st**  | AIOU, ISLAMABAD  |
| **FCS** |  **1st** | BISE PESHAWAR |
| **DIT** |  **1st**  | BTE PESHAWAR |

 |  |

|  |  |
| --- | --- |
| **Experience** | **EMPLOYER**: CHIP Training & Consulting (CTC)**Project:** COMnet**Position:** Social Mobilizer **Duration:** 24/12/2014 to 30/08/2015**Location:** Kala Khel, Sra Cheena, Bara**Responsibilities In SM:** * Conduct regular mobilization sessions with refusals families.
* Assist Area Incharge during micro planning.
* Generate still missed list for tracking and coverage.
* Participation in Training & Meeting etc.

**EMPLOYER:** CHIP Training & Consulting (CTC)**Project:** Community Base Vaccination (CBV)**Position:** Area Supervisor **Duration:** 31/08/2015 to 14/09/2020**Location:** Kala Khel, Sra Cheena, Bara**Responsibilities In AS:** * Responsible for overall Polio campaign related activates.
* Micro Plan Preparation before each campaign.
* Monitor and supervised teams during each campaign phase.
* Ensure teams deployment for micro census.
* Facilitation team training before each campaign.
* Report and timely data submission to concern.
* Facilitation EPI staff for EI session.
* Data review at the end of campaign etc.

**EMPLOYER:** Professional Employers Private Ltd. (People)**Project:** Community Base Vaccination (CBV)**Position:** UC Delivery & Operations Officer **Duration:** 15/09/2020 to Present**Location:** Kala Khel, Sra Cheena, Bara**Responsibilities In UCDO:*** Support AS in proper area/ HH/ compound demarcation for each CBV worker in his area.
* Conduct field validation of micro census before each campaign for assessing work burden and micro census quality.
* Participate in UPEC/ evening meetings and present all data.
* Ensure the new inductees have undergone an induction training
* Conduct CBV workers training prior to every campaign.
* Analyse AS level micro-plans for CBV workforce inclusive of logistics distribution, training, route maps, still missed children tracking data and high risk mobile population movements.
* Ensure timely receipt of logistics for campaign of his assigned UC
* Supervise and monitor AS and CHWs.
* Focused intra campaign monitoring at low performing areas and HH clusters.
* Ensure timely data reporting in intra-campaign phases to UC Polio Manager.
* Ensure the implementation of recommended actions by field monitors e.g. sweeps in poorly covered areas, finger marking issues etc.
* Ensure AS Update and maintain a missed children record after every campn.
* Post campaign review meeting with AS for the gaps, actions plans, etc.
* Ensure consistent recording and follow up of zero dose RI children by CBV workers and follow up on outreach activities by local EPI vaccinators.
 |
| **Computer skills** |

|  |
| --- |
| I can positively utilized Ms word and Ms Excel |

 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Languages** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Speak** | **Write** | **Understand** |
| Pashto | Excellent | Excellent | Excellent |
| Urdu | Excellent | Excellent | Excellent |
| English | Excellent | Excellent | Excellent |

 |