**CURRICULUM VITAE**

**Mr. Miraj Ahmad**

**CAREER STATEMENT:** My aim is to live an honest and progressive life by making achievements

through hard work to be rewarded justly and to serve people for their social, political and

economic betterment.

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| **Personal Details** | |  |  | | --- | --- | | **Father’s Name:** | Yar Ahmad | | **Date of Birth:** | 17/01/1996 | | **Domicile:** | Khyber | | **Nationality:** | Pakistani | | **Religion:** | Islam | | **Marital Status:** | Married | | **C.N.I.C:** | 21201-2562404-5 | | **Contact No:** | 0333-2958558 / 0321-9153058 | | **Permanent Address:** | Adam Khel, Kala Khel, Bara District Khyber | | **E-mail** | mirajahmadah786@gmail.com | | **Postal address** | Sra Cheena Kala Khel Bara | |

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| **Educational** | |  |  |  | | --- | --- | --- | | **Degree** | **Grade/Division** | **University/Institute** | | **BA** | **1st** | AIOU, ISLAMABAD | | **FCS** | **1st** | BISE PESHAWAR | | **DIT** | **1st** | BTE PESHAWAR | |  |

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| **Experience** | **EMPLOYER**: CHIP Training & Consulting (CTC)  **Project:** COMnet  **Position:** Social Mobilizer  **Duration:** 24/12/2014 to 30/08/2015  **Location:** Kala Khel, Sra Cheena, Bara  **Responsibilities In SM:**   * Conduct regular mobilization sessions with refusals families. * Assist Area Incharge during micro planning. * Generate still missed list for tracking and coverage. * Participation in Training & Meeting etc.   **EMPLOYER:** CHIP Training & Consulting (CTC)  **Project:** Community Base Vaccination (CBV)  **Position:** Area Supervisor  **Duration:** 31/08/2015 to 14/09/2020  **Location:** Kala Khel, Sra Cheena, Bara  **Responsibilities In AS:**   * Responsible for overall Polio campaign related activates. * Micro Plan Preparation before each campaign. * Monitor and supervised teams during each campaign phase. * Ensure teams deployment for micro census. * Facilitation team training before each campaign. * Report and timely data submission to concern. * Facilitation EPI staff for EI session. * Data review at the end of campaign etc.   **EMPLOYER:** Professional Employers Private Ltd. (People)  **Project:** Community Base Vaccination (CBV)  **Position:** UC Delivery & Operations Officer  **Duration:** 15/09/2020 to Present  **Location:** Kala Khel, Sra Cheena, Bara  **Responsibilities In UCDO:**   * Support AS in proper area/ HH/ compound demarcation for each CBV worker in his area. * Conduct field validation of micro census before each campaign for assessing work burden and micro census quality. * Participate in UPEC/ evening meetings and present all data. * Ensure the new inductees have undergone an induction training * Conduct CBV workers training prior to every campaign. * Analyse AS level micro-plans for CBV workforce inclusive of logistics distribution, training, route maps, still missed children tracking data and high risk mobile population movements. * Ensure timely receipt of logistics for campaign of his assigned UC * Supervise and monitor AS and CHWs. * Focused intra campaign monitoring at low performing areas and HH clusters. * Ensure timely data reporting in intra-campaign phases to UC Polio Manager. * Ensure the implementation of recommended actions by field monitors e.g. sweeps in poorly covered areas, finger marking issues etc. * Ensure AS Update and maintain a missed children record after every campn. * Post campaign review meeting with AS for the gaps, actions plans, etc. * Ensure consistent recording and follow up of zero dose RI children by CBV workers and follow up on outreach activities by local EPI vaccinators. |
| **Computer skills** | |  | | --- | | I can positively utilized Ms word and Ms Excel | |

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| **Languages** | |  |  |  |  | | --- | --- | --- | --- | | **Language** | **Speak** | **Write** | **Understand** | | Pashto | Excellent | Excellent | Excellent | | Urdu | Excellent | Excellent | Excellent | | English | Excellent | Excellent | Excellent | |