***Curriculum vitae***

***Name :Umar Zaman***

***Father Name: Ameer Zaman***

**AddressHaji shahzamankalay *jamrud Khyber Agency Peshawar KPK***

***Domicile: Khyber Agency Jamrud***

***CNIC: 21202-2519650-3***

***DOB: 06-03-1994***

***Cell No: +92 3459408999 , +92 3009075999***

***Email Address***

***Uzaman999@gmail.com***

 **Dear Sir,**

**I have done M.Sc with good grades, from a reputable institute. Currently I am looking for a nice job in reputable organization.**

**I have learned alot in my course of study and practiced that knowledge and skills in my jobs, internships and different projects.**

**I can offer you all the knowledge, skills and experience that i possess.**

**Thank you for giving your valueable time to read my cover letter. I am looking forward to an oppertunity to meet with you in person.please contact me on above telephone number.**

**Cordially**

**Umar Zaman**

**Enclosure Resume**

***Umar Zaman***

**AddressHaji Shahzamankalay *jamrud Khyber Agency Peshawar KPK***

***Cell No: +92 3459408999 , +92 3009075999***

***Email Address***

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**Objectives**

**I seek a challenging career so as to utilize my skills and abilities and provide an opportunity to work in a professional environment. I believe in hard work and devotion. To make positive contribution as part of your dynamic and well reputed organization in a position where my management, decision making and COMMUNICATION SKILLS will be appreciated and enhanced.**

**Personal Abilities**

**Ambitious, hard working, energetic and well disciplined.
Positive thinking, self-motivated and flexible
Good communication skills**

**Education**

**M.Sc 2018 (peshawar University)**

**B.Sc (Peshawar University)**

**F.Sc 2012 year (Board of intermediate Education Peshawar)**

**S.Sc 2010 (Board of intermediate Education Peshawar)

Management Skills**

# Eager to work as a team member, as I have developed the skills while working on assignment in groups during my studies.

**Computer Skills**

**Sound knowledge of MS. Word, Excel, Power Point with good type writing speed.**

**Well experienced in the use of internet.**

**Work Experience**

**Teaching Experience**

**I have worked as a teacher at Ghazali Public School Jamrud for one.**

**Medicinal Clinic**

**I have worked as Pharmacist in a private clinic at jamrud bazaar.**

**Extra-Curricular Activities**

* **Participated in inter- college competitions**
* **Member of EVENT ORGANIZING committee**
* **Participated in various cultural activities.**

**Hobbies and Interest**

* **Reading books, Newspaper and magazines.**
* **Cricket, Football and Swimming.**

**Languages: I have good communication skills in the following languages.**

* **English speaking writing listening**
* **Urdu speaking writing listening**
* **Pashto speaking writing listening**

**Reference**

**Will be provide on demand**