

SOHAIL KHALIQ

Mohallah Bala Miangan P/O & Village Dak Ismail Khel, Tehsil Pabbi Distt

Nowshera

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EDUCATION:

Institute of Management Sciences Peshawar **2022-2024**

MS Project Management, CGPA: 3.5

Courses: *Introduction to Project Management, Directed Computational Techniques, Project Leadership, Monitoring & Evaluation, Qualitative & Quantitative Research Techniques*

Institute of Management Sciences Peshawar **2016-2020**

BSc Accounting & Finance, CGPA: 3.6

Courses: *Business Finance, Business Law, Statistics, Calculus, Banking, Audit & Assurance, Financial Markets and Institutions, Management Accounting, Economics, Taxation, Portfolio Management, Organizational Behavior, Corporate Finance, Account- Information System, SMEs, Computer Application in Finance, Financial Reporting*

Government College of Management Sciences Jalozai Nowshera **2020-2021**

Diploma in Information Technology, Marks: 84%

Courses: *Introduction to Database, MS Access, E-commerce and Web Technology, Graphic Design, Project, Operating System.*

PROFESSIONALEXPERIENCE:

Audit Officer – HAYATABAD MEDICAL COMPLEX (MTI) PESHAWAR **2022-Till Date**

- Perform Internal Audit Services in accordance with international standards of Internal Auditing
- Assist Internal Auditor and Audit Supervisor in preparation of Audit findings, drafting, reporting
- Work under the IPPF applicable principles, core values and procedures at MTI-HMC and its affiliates

Internal Audit Trainee – HAYATABAD MEDICAL COMPLEX (MTI) PESHAWAR **2021-2022**

- Assist the Internal Auditor and Audit Supervisor in Internal Auditing.
- Review, assess & recommend changes in accounting system & control of business unit.
- Audit of Institute of Kidney Disease, MTI-HMC Peshawar and provided recommendation for IBP.
- Review & recommend changes in internal audit controls.

Audit Associate – IQBAL YASIR AND COMPANY (CHARTERED ACCOUNTANTS) **2020-2021**

- Supporting the accounting and auditing teams in their daily functions.
- Verifying company financial information.
- Managing colleagues, workloads, and deadlines.
- Review and Monitor auditing process for comprehensiveness, efficacy, and accuracy.
- Knowledgeably answering client audit queries in good time.

Tax Advisory intern – MAGLEV Consulting Pvt Ltd **2019**

- Calculated Tax returns includes Filing Wealth Statement and Returns of various clients.
- Visited **Gloria Jeans** for Audit.
- Stock Taking.
- Assigned **SPEED MASTER PETROLEUM** for taking their financial data and then calculating the Tax.

PROFESSIONAL QUALIFICATIONS:

SAP S/4 HANA

FINANCE

PROJECTS:

Project of Distribution of Clothes and Food – Funded by Ensemble EPDH **2021**

Fulfilled the needs of more than 100 families in Ramadhan and provided clothes for the poor to celebrate Eid.

Project Water Pumps – Funded by Ensemble EPDH **2019**

Construction of Water Pumps for families in Village Mira Jan, Pabbi Head of Project
Transaction's lookup and analyzing the Data.

WORKSHOPS

Entrepreneurship in Emerging Economies – HarvardX **2019**

- Certified course to get a deep knowledge of Entrepreneurial ventures and their implementation of ideas.

Entrepreneurial Mindset – IBA Karachi **2016**

- Learn about Entrepreneurship and how it will contribute towards economy.
- Presented a Business Idea of “**Custom Based Smartphones**”

Value Based Leadership – IBA Karachi **2016**

- Led the group in activity
- Different Leadership roles

ACHEIVEMENTS:

- Started school at village by registering 70+ children in the first month and providing them quality education.
- My social idea “**ACHIEVE BASIC SDGs FOR MY COMMUNITY**” accepted and published in Youth Citizens Entrepreneurship Competition by GOI PEACE FOUNDATION JAPAN
- Awarded with **USAID Need and Merit Based scholarship** for the bachelor’s degree.
- United World of Colleges Pakistan (UWC) **Finalist**

SKILLS & INTERESTS:

Skills: MS OFFICE (Excel, Word, PowerPoint), QUICKBOOK PREMIER EDITION, SPSS, and **SAP ERP**

Interests: Community Service, Financial Forecasting, Accounting, Project Management, and Meeting new people.