AURANG ZEB S/O MUHAMMAD ALI

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dISTRICT OF DOMICILE

South Waziristan Agency (FATA)

cnic NO

21703-5851882-1

Education and Qualification

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| **OBJECTIVE**  | **To delve in a meaningful & challenging seat of learning that would entail me an opportunity to use my degree pragmatically, whet innovative skills for personal growth, earning Rizq-e-Halal through professional contribution in my relevant field of study with dedication and to be indispensably productive for the sound cause of health & human –friendly environment of the serving institution.**  |
| **EDUCATION**  | 1. **M.Phil (Education)**

 **2- M.A (Biological Sciences)** Session 2012,  Division 1sGomal University D I K  **3- B.SC (Super combination)** Session 2009 Division 1st Gomal University D IK **4- F.Sc (Pre-Medical )** Session 2007 Division 1st  B.I.S.E Bannu KPK  **5- SSC (Science)** Session 2005 Division 1st  B.I.S.E Bannu KPK **6- M.ed**Gomal University D IK Session 2013-2014, Division 1st **7- B.ed**  Gomal University D IK Session 2013-2014, Division 1st |

**Professional experience:**

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| **Tehsil polio field monitor Micro Merger PVT LTD/Funded by Unicef/SWA Tank Pakistan https://jobsbox.pk/wp-content/uploads/2019/11/MicroMerger-Pvt-Limited-Logo-150x150.png****From April 2018 totill date.** |

1. Ensure supportive supervision of all workforce by AS.
2. Follow up and address gaps/ issues highlighted in third party field monitoring reports with Area and HH level workers
3. Post campaign review meeting with AS for debrief on the gaps, actions plans Supervise and monitor Area Supervisors (AS) and Community Health Workers (CHWs) Quarterly desk and field review of micro census to plug gaps through third party field monitoring.
4. Support in the emergency response to new polio cases and newly infected areas in the district/ province
5. Micro plan field Validation.
6. Team Training Monitoring
7. Participate in APEC and TPEC meeting.
8. Participate in UPEC/ evening meetings and present desegregated data on missed children and engage all UPEC partners to cover still missed children
9. Field validation of micro census before every campaign.

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| **Tehsil polio field monitor Eycon PVT LTD/Funded by Unicef/SWA Tank Pakistan C:\Users\dikhan\Downloads\logoeycon.png****From Dec-2015 To April 2018.** |

 Ensure timely data reporting in pre-campaign phases to DSC and APCR

1. Ensure supportive supervision of all workforce by AS.
2. Follow up and address gaps/ issues highlighted in third party field monitoring reports with Area and HH level workers
3. Post campaign review meeting with AS for debrief on the gaps, actions plans Supervise and monitor Area Supervisors (AS) and Community Health Workers (CHWs) Quarterly desk and field review of micro census to plug gaps through third party field monitoring.
4. Support in the emergency response to new polio cases and newly infected areas in the district/ province
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9. Field validation of micro census before every campaign.



Agency Field Monitorr PAIMAN ALUMNITRUST| SWA/ (Pakistan)

*Duration: DEC 2014 –DEC2015*

 Agency Monitor in program, administration, Coordination, HR & Finance.

1. Regular Monitoring visits to concern Schools, health Facilities, farmers Field & Home, Distribution Points, ware Houses & CP ware Houses as per work plan.
2. Only Observe the Distribution, on Spot situation & only report to PC, also ensure that no comments, no decision takes on spot against CPs by PAIMAN.
3. Ensure that all reports, Check lists data are kept Confidential from any one.
4. Filling of All components Checklists during Field Visit as per work plan & Instruction of PC.
5. Distribute work load to AAMs as per work plan & instructed by PC.
6. Responsible for the reporting of issues as per format of Tracking Sheet also ensure that AAMs provided all necessary information/data for tracking sheet.
7. Communicates monitoring of on spot, Critical, emergency issues with PC within set time frame.
8. Conducted the program base line surveys, impact assessment of WFP programs i.e. Food for Education, Nutrition, Livelihood.
9. Monitor AAM, Female Master Trainer’s field activities as per understanding with PC.
10. Ensure to keep record of all project documents (hard and soft copies).
11. Responsible for Trainings as a Master Trainer of all Components (Nutrition, Education, livelihood, Ware House Management &IDPs/Returnees)
12. Responsible of Weekly, Fortnightly & Monthly meetings minutes of Agency offices.
13. Responsible to conduct/arrange Focal Group Discussion as per work plan.

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| Team Leader/creative consultant| Funded by WFP/ SW Agency/ (Pakistan) *Duration: April 2014 –June 2014*th.jpg |

1. Ensure that all reports, Check lists data are kept Confidential from any one.
2. Filling of All components Checklists during Field Visit as per work plan & Instruction of PC.
3. Develop strong relations with local Community
4. Ensure to keep record of all project documents (hard and soft copies)
5. Responsible of Weekly, Fortnightly & Monthly meetings minutes in dikhan offices.
6. Develop plan for project-related capacity-building support that may be required.
7. Coordinate with staff in all offices in order to complete assigned tasks.

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| Field Supervisor IVAP-V/PAIMAN ALUMNITRUST| Tank/ (Pakistan) *Duration: September 2014 –October 2014* |

1. Monitoring of Data Collection.
2. Field Administration and Coordination.
3. Field planning (team movement, transport plans and logistic plans).
4. Transportation arrangement for field staff.
5. Security assessment and information to focal points.
6. Reporting of mobilization activities.
7. Data compilation.

Field Supervisor IVAP-V/PAIMAN ALUMNITRUST| Tank/ (Pakistan)

*Duration: September 2014 –October 2014*

1. Monitoring of Data Collection through IVAP.
2. Field Administration and Coordination
3. Field planning (team movement, transport plans and logistic plans)
4. Transportation arrangement for field staff.
5. Security assessment and information to focal points.
6. Reporting of mobilization activities.
7. Data compilation.

Community Mobilizer/PRIME FOUNDATION| Tank/ (Pakistan)

*Duration: June 2014 –August 2014*

1. Assessments for the support needed to the Children.
2. Case studies identification.
3. Referral & Follow up of Identified cases.
4. Insuring Child Participation, Coordination and Networking.
5. Coordinate with Reporting Officer to update information in program reports and other written materials, including weekly and quarterly reports.
6. Reporting of mobilization activities.
7. Data compilation.



Field Supervisor IVAP-IV/PAIMAN ALUMNITRUST| DIKhan/ (Pakistan

*Duration: September 2013 –December 2013*

1. Monitoring of Data Collection through IVAP.
2. Field Administration and Coordination
3. Field planning (team movement, transport plans and logistic plans)
4. Transportation arrangement for field staff.
5. Security assessment and information to focal points.
6. Reporting of mobilization activities. Data compilation.



**Lecturer in Biology- NIP/GC SAM |SWAgency/ (Pakistan)**

**Duration: March 2013 - March 2014**

1. Establish and enforce rules for behavior and procedures for maintaining order among the students
2. Observe and evaluate students' performance, behavior, social development, and physical health.
3. Prepare materials and classrooms for class activities.
4. Adapt teaching methods and instructional materials to meet students' varying needs and interests.
5. Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.
6. Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.

**Child Protection monitor/KHWENDO KOR |Tank/ (Pakistan)**

**Duration: March 2012- December 2012**

1. Identification of Child Rights Violation
2. Formation of Child Protection Centers for the IDPs.
3. Identification of Vulnerable Children.
4. Manage strategy objectives/action plan for assigned agencies/districts per the approved work plan; ensure compliance from the field offices.
5. Coordinate with Reporting Officer to update information in program reports and other written materials, including weekly and quarterly reports.
6. Coordinate with staff in all offices in order to complete assigned tasks.

**Child protection Facilitator /KHWENDO KOR |DIKhan/(Pakistan)**

**Duration: September 2010-December2011**

1. The job involves the efficient dealings with the IDPs students facing problems in Education in different schools situated in Dera Ismail Khan Region.
2. Identification of Child Rights Violation
3. Formation of Child Protection Centers for the IDPs.
4. Identification of Vulnerable Children.
5. Assessments for the support needed to the Children.
6. Case studies identification.
7. Community Mobilization for Child Protection.
8. Referral & Follow up of Identified cases.
9. Conducting Workshop for the teachers to improve their teaching learning process.

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| **Distribution officer/FIDA/Dikhan/Pakistan** **Duration January 2010 TO August 2010 .**untitled |

 1`the job involves the efficient dealings with the IDPs in Dera Ismail Khan.

1. Preparation & Maintenance at distribution point.
2. Giving Support to improve the status in all outlets of the Organization.
3. Launching the survey for the IDPs especially to point out vulnerable and disable victims.
4. To manage office activities and to give feedback of daily, weekly and monthly activities. The job also includes writing field report, case study, and awareness sessions, to fill up forms to the main office on daily basis.

**Survey**

1. 03 Month experience as a survey supervisor/Multiple Indicator Cluster survey (Mics) department Bureau of statistics P&D KPK
2. 15 Days Survey on food security with WFP as A team leader.
3. 15 Days survey with glow consultant on shelter project as notetakar.
4. 15 days survey with Paiman alumni trust on livelihood.

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| 1. **TRAININGS**
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1. Two days training on Child Protection Facilitator by Khwendo Kor D.I.Khan.
2. One day training on Relief & Rehabilitation by Khwendo Kor at D.I.Khan..
3. One day training on Child Protection by UNICEF at D.I.Khan.
4. Two days training on social mobilization by Prime Foundationat Tank.
5. Three days training on Child Protection in Emergencies by KhwendoKor at D.I.Khan.
6. Three days training on child protection Support by Hayat Foundation at Tank.
7. Two days training in BISP at DIKhan.
8. Two days training in Jurga at Gomal university DIKhan

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| Additional Skills and Experience |

1. Excellent interpersonal, team, communication skills and fluent written and spoken English, Urdu, Pashtu, Punjabi.
2. Good coaching skills and ability to develop others.
3. Sensitivity to cultural differences, and the ability to work in a wide variety of cultural contexts.
4. Ability to be flexible in demanding situations and adopt accordingly.
5. Willingness to travel at short notice and often in difficult circumstances.
6. Strong people coordination, crisis management skills.
7. Ability to analyze and solve problems or difficult tasks.
8. Solution oriented Stress resistance.
9. Competence with Microsoft office, Word, Power point, Excel and Internet.

**References**

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|  **Mr.Tariq yousf zai** **Dirctor of beuro and** **Statistics.**  **Cell # 03469113291** |  **Mr.Ijaz Muhammad**  **Team leader FIDA Dikhan**  **Cell # 0300-8838940** |
|  **Mr. M.shoaib yousaf zai** **Fata Coordinator Third Party polio Eycon PVT LTD** . Cell # 03339505257 |  **Riaz ali khan** **Team leader international Rescuee committee( IRC) Cell # 03335018224** |