



Muhammad Hamza

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Cell: 0306-7183988

OBJECTIVE:

To work with a well reputed organization. To seeking a challenging opportunity to demonstrate learned skills, abilities, to gain experience and knowledge in an organization offering scope for career growth and proportional and development.

PERSONAL DETAILS:

Father's Name	Abdul Aziz
Date of Birth	16-03-1995
Domicile	Faisalabad (Punjab)
Marital States	Single
Nationality	Pakistani
Religion	Islam
CNIC #	33102-6490580-5
Language	English, Urdu, Punjabi

ACADEMIC QUALIFICATION

Degree	Board/University
Bachelor (Continue)	GC University Faisalabad
Intermediate	BISE Faisalabad
Matriculation	BISE Faisalabad

EXPERIENCE:

- 2 years' Experience as a Computer Operator in Private School.

DIPLOMA:

- Office Management
- Microsoft Office.
MS Excel, MS Word, PowerPoint.
- Internet Browsing.
- Inpage

ABILITIES:

- ❖ Have a good corporate relation.
- ❖ Ability to work with great speed under intensive pressure.
- ❖ I perceive problems and crises as challenging opportunities to prove my capabilities.
- ❖ With pleasing and pleasant nature I have an ability to motivate and convince people.

REFERENCE:

- ❖ Will be furnished on demand.