

CURRICULUM VITAE

Malaika Arooj



Address: 5 Marla Scheme Hafizabad Dhaote.
Current Address: Bata Chowk near Chungi # 6 Gulgasht Multan.
Cell: +92-304-7193467
Gmail: malikaarooj066@gmail.com

OBJECTIVES & FUTURE PLANNING

I want to work in such an environment so as to keep myself in pace with the latest developments and to put my energies, skills and education together. I want to contribute considerably in progress and achievements of the organization and prove myself as a true and devoted professional.

PERSONAL PROFILE

Father Name : Muhammad Sadiq
Date of Birth : 15-02-1999
Nationality : Pakistani
Religion : Islam
Marital Status : Single
Domicile : Multan
C.N.I.C.No. : 36202-5165135-6

Academic Achievement

MBA(B/F): Banking & Finance 3.5 Completed from BZU Multan.
BSc: Islamiya University Bahawalpur.
FA: Board of Intermediate & Secondary Education Multan.
Matric: Board of Intermediate & Secondary Education Multan.

Professional Qualification:

Three Months Travel Management Course-

Computer training course

- Windows 98/ 2000/ XP/ Window 7
- Microsoft Office
- Internet

Key Skills

- Strong analytical abilities along with good communication skills
- Maintaining clean, healthy and secured learning environment
- Formulating goals in accordance with job descriptions
- A self-motivated individual
- Devise, tailor, apply and implement field & official practices
- Identify need base trainings ,programs & implement accordingly
- Originate awareness sessions with community needs specially related to projects.
- Understanding of the key concepts of Gender Mainstreaming, Equity & Equality etc.

INTERNSHIP:

45 Days Internship at UBL Multan Cantt Branch. (25 July to 7 September)

Job Experiences:

- ❖ **Organization:** CHIP Consulting
- Location:** Multan, Vehari, Khanewal, Bahawalnagr Districts
- Project:** MNCH Care
- Designation:** Research Annalist
- Duration:** April to August2022
- ❖ **Organization:** Gat Consulting
- Location:** District Bahawalpur
- Project:** Punjab Human Capital Investment Project
- Designation:** Direct Assessment
- Duration:** January to March2022
- ❖ **Organization:** Nutrition International

	Location:	District Lodhran
	Project:	SGBA (Sex & Gender Based Analysis)
	Designation:	Data Collector
	Duration:	January 2022
❖	Organization:	Contac International
	Location:	District Lodhran & Multan
	Project:	MRPCCS (Measles Rubella Campaign Coverage Survey)
	Designation:	Data Collector
	Duration:	December 2021
❖	Organization:	Markematics
	Location:	District Bahawalpur
	Project:	Medical Research study on Maternal Malnutrition
	Designation:	Field Researcher
	Duration:	November 2021
❖	Organization:	Prism Consulting
	Location:	District Bahawalpur
	Project:	Election
	Designation:	Data Collector
	Duration:	1 Month
❖	Organization:	Nutrition International
	Location:	District Lodhran
	Project:	SGBA (Sex & Gender Based Analysis)
	Designation:	Data Analyst
	Duration:	February 2021
❖	Organization:	Bureau of Statistic Punjab
	Location:	District Lodhran & Rawalpindi
	Project:	PCLS (Punjab Child Labor Survey)

Designation:	Data Collector
Duration:	October 2019 to March 2020
❖ Organization:	APEX Consulting
Location:	District Lodhran
Project:	PCSW (Women Empowerment)
Designation:	Enumerator
Duration:	June 2018 to October 2018
❖ Organization:	APEX Consulting
Location:	District Lodhran
Project:	LQAS (Lot Quality Assurance Sampling)
Designation:	Area Field Officer
Duration:	February.2018 to December 2020
❖ Organization:	SEBCON
Location:	Bahawalpur
Project:	NSER (National Socio Economic Registry)
Designation:	Enumerator
Duration:	September.2017 to February 2018

Languages

English, Urdu, Punjabi, Saraiki

Extra-Curricular Activities

Books Reading

Playing Games

Internet

Key Job Responsibilities

Draw the targets on weekly and daily basis

Availability and proper displaying of products in assign routes

Proper reporting on daily basis

Reference

Can be furnished on demand.