



## RESUME

### Personal Data

Emp. No.	:	S 2879
Name	:	Khuram Ghulam
Designation	:	Safety officer
Date of Birth	:	26 December 1994
Nationality	:	PAKISTAN
Experience	:	5 Years
Passport No.	:	V V4125842
Marital Status	:	Single
Languages	:	English, Urdu, Qatar Energy PTW Dukhan Approved, Kahramaa Approved Superintendent, Ramco MEP Approved

### Education Qualification

- : Master in IT from Virtual university of Pakistan (M.IT)  
Bachelor of science from University of Gujarat (B.sc)

### Special Certifications, Courses and Trainings.

- :
  - NEBOSH International General Certificate in Occupational Health and Safety 1,2 and 3 (2017)
  - IOSH Managing Safely (2016)
  - OSHA (2016)
  - First Aid and CPR
  - **Workshops with WSO**
    - Thermal Stressor from World Safety Organization
    - Scaffolding Safety from World Safety Organization
    - Risk Assessment from World Safety Organization

**Present Employer**

- Process Safety from World Safety Organization
- : Al-Ajjaj Limited Company (AALCO).  
Safwa, B16, 1<sup>st</sup> Floor, Barwa Commercial Avenue  
P.O. Box No. 24390, Doha, Qatar

**Date of Joining**

:

**General Description of Responsibilities**

- Conduct daily inspection and ensure all workers are wearing the prescribed Personal Protective Equipment (PPE).
- Conducting regular toolbox talk and weekly safety meetings for employees.
- Conduct monthly inspection for Fire Extinguisher and safety equipment's.
- Conduct safety activities, orientation and training to concerned employees.
- Ensure safety of men, materials, equipment, and healthy environment and maintain the safe working condition on site.
- Review the Safe Work Procedures and advise the personnel for adherence.
- Maintain the MSDS of various chemicals in use and advise the associated work force regarding the handling and storage.
- Conduct special audits on Work Permits, Confined Space, Scaffolding etc.
- Maintain the certifications of the personnel executing, rigging, scaffolding, entry attendants, equipment operators etc.
- Educate safety awareness and conduct monthly evacuation and emergency drills.
- To provide a safe working environment with Zero

## **Accident.**

- **Day to day study of operations on site regarding safe system of work including protective equipment, material & Sub- contractors.**
- **Establish HSE standards and procedures for field work in compliance with Client Site Safety Plan.**
- **Report all incidents, near miss & accident to HSE Manager.**
- **To promptly investigate regarding the cause and the nature of accident as well as to identify accident prone workers.**
- **Investigation of accident / incident / near miss report to avoid the reoccurrence of such situations.**
- **Daily inspection will take place and any dangerous condition reported to the management. Report keeping for the site.**
- **Maintain all safety related records.**
- **Stop work whenever any serious safety violation or imminent danger.**
- **Take part in client driven safety walk-through and audit.**
- **Monitor all critical activity and provide guidance for safe execution of the task.**
- **Safety coverage for critical job like heavy lifting operation, confined space entry, hot work near live line and hazardous area.**
- **Inspection of lifting equipment's and tackles to ensure their correctness and validity of certification.**
- **To ensure that personal protective equipment's are in working condition and being used by workers in hazardous condition.**

- Coordinate with the clients to maintain relationship and to satisfy their requirements in terms of safety compliance.
- Developing health and good relationship with all the employees.

### Employment History

Employer	:	Al-Ajjaj Limited Company (AALCO)
Place	:	Doha, Qatar
Position	:	HSE OFFICER
Date	:	15 November 2021

<b>Employer</b>	:	<b>General Services</b>
<b>Place</b>	:	<b>Doha, Qatar</b>
<b>Position</b>	:	<b>Health and Safety Officer</b>
<b>Date</b>	:	<b>23 October 2018</b>

<b>Employer</b>	:	<b>A &amp; S Automation</b>
<b>Place</b>	:	<b>Pakistan</b>
<b>Position</b>	:	<b>Health and Safety Officer</b>
<b>Date</b>	:	<b>26 September 2017</b>

<b>Employer</b>	:	<b>Al-Rehber Electrical Engineering</b>
<b>Place</b>	:	<b>Pakistan</b>
<b>Position</b>	:	<b>Safety officer</b>
<b>Date</b>	:	<b>15 January 2016</b>

<b>Employer</b>	:	
<b>Place</b>	:	
<b>Position</b>	:	
<b>Date</b>	:	