

Curriculum Vitae



ADNAN GHAKHAR

Permanent Address : Mariam Dewan ,Flat no: (807 & 808) Opp: Madina
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Objectives:

To work in an organization a post-acquiring innovation and challenging environment that will utilize my education and professional skills with a bright chance for a career growth.

Qualifications:

Matriculation (Science) from Larkana Board. Pakistan
Intermediate (Science) from Larkana Board. Pakistan
B.Com Part 1. Larkana Board. Pakistan

Computer Literacy:

Good Command on MS-Office (Including Word, Excel & Power Point)

Experience:

(1) MARWAT SERVICE STATION: (Karachi – Pakistan)

(OCT 2020 – Current)

Currently working at Marwat Service Station as Customer Service Coordinator, coordinate with sales and services department for efficient sales and satisfactory services to customers regarding Car wash, service and oil service.

(2) TEJOUR (BANK ALBILAD) (Saudi Arabia Riyadh KSA) (JAN-2015-to SEP 2020)

Position: Data Entry Operator, QC/QA, Document Scanning Operator
Barcode Scanning

Responsibilities: Input of all the Digital Data with respect to each scanned Bank Documents. QC/QA of the Digital Data

- (3) 02 Years worked as sales person at D Mart, Tariq Road. Karachi. Pakistan
- (4) 03 Year worked as sales person at Glass tower, Clifton. Karachi. Pakistan
- (5) 01 year worked as sales person at Dollmen Mall, Tariq Road. Karachi. Pakistan
- (6) 02 years worked as Cashier in generator market new Chali Karachi. Pakistan.

Languages:

Arabic,
English,
Urdu,
Punjabi,
Sindhi,

Personal Information:

Father's Name : Faqir Muhammad Ghakhar
Date of Birth : 11 July, 1983
Marital Status : Married
Nationality : Pakistani
Religion : Islam
NIC : 42201-2319937-9
Passport# : AH4169372
Driving License : LTV (*Saudi Arabia & Pakistan*)
