

SAQLAIN SAEED

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District Jhang, Pakistan.  
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## OBJECTIVES

As a highly motivated professional, seeking challenging and creative position in a progressive, stimulating and working environment where my skills can be fully utilized while sharing and gaining new experiences and knowledge. To develop career in dynamic organization where people believe on common vision, team work and respect each other.

## EXPERIENCE

- **18 months** work experience at *NRSP Microfinance Sialkot*, as a **Recovery Officer**.

## ACADEMICS:

| Level     | Subject | Session   | Division | Institute/Board |
|-----------|---------|-----------|----------|-----------------|
| Matric    | Science | 2012-2014 | 1st      | BISE FSD        |
| DAE/F.Sc. | Civil   | 2014-2017 | 1st      | PBTE LHR        |

## COMPUTER SKILLS:

MS – Office and AutoCAD

## CO-CURRICULAR ACTIVITIES

- Reading (Books, Newspaper)
- Creative work (fine arts)
- Gardening

## LANGUAGES:

- English (Fluent written and spoken)
- Urdu (Fluent written and spoken)
- Punjabi (Fluent written and spoken)

A reference will be provided on demand