



# Muhammad Imtiaz

Field Supervisor at The Initiative

## Contact Info

03133321386  
raiiimtiaz600@gmail.com  
http://No

Chak No 379 GB Tehsil Jaranwala District  
Faisalabad  
Chak NO 379 GB Tehsil Jaranwala District  
Faisalabad  
Faisalabad, Pakistan

## Strengths & Skills

- Quality Assurance
- Quality Control
- Supervisory Skills

## Experience 6 years

|  |          |                     |
|--|----------|---------------------|
| <b>Oxford Policy Management Ltd.</b><br>Field Monitor                              | 2 months | Nov 2022 - Jan 2023 |
| <b>PIDE</b><br>Field Researcher  | 1 month  | Jun 2022 - Jul 2022 |
| <b>The Aga Khan University Hospital</b><br>Camp Supervisor                         | 1 month  | May 2022 - Jun 2022 |
| <b>The Initiative</b><br>Supervisor  | 3 months | Dec 2021 - Mar 2022 |
| <b>NIPS , SDPI</b><br>Field Researcher   | 2 months | Sep 2021 - Nov 2021 |
| <b>NIPS . SDPI</b><br>Field Researcher   | 1 month  | Mar 2021 - Apr 2021 |
| <b>National Institute Of Population Studies ( NIPS )</b><br>Field Researcher       | 1 month  | Jan 2021 - Feb 2021 |
| <b>The Initiative</b><br>Supervisor  | 3 months | May 2020 - Aug 2020 |
| <b>The Initiative</b><br>Field Supervisor  | 3 months | Sep 2019 - Dec 2019 |
| <b>National Institute of Population Studies ( NIPS )</b><br>Quality Control ( QC ) | 6 months | Dec 2018 - Jun 2019 |
| <b>National Institute of Population Studies (NIPS )</b><br>Field Supervisor        | 5 months | Oct 2017 - Mar 2018 |
| <b>Oxford Policy Management</b><br>Field Lister                                    | 2 months | Jul 2017 - Sep 2017 |
| <b>Assosiate in Development</b><br>Field Monitor                                   | 3 months | Apr 2017 - Jul 2017 |
| <b>Sosec International</b><br>Field Supervisor                                     | 1 month  | Sep 2016 - Oct 2016 |
| <b>Oxford Policy Management</b><br>Enumerator                                      | 3 months | Jan 2016 - Apr 2016 |
| <b>Oxford Policy Managment</b><br>Logistic Coordinator                             | 2 months | Oct 2015 - Dec 2015 |
| <b>ACTED Pakistan</b><br>Team Supervisor   | 2 months | Feb 2015 - Apr 2015 |
| <b>SDF</b><br>Field Supervisor   | 1 month  | Jan 2015 - Feb 2015 |
| <b>ISP</b><br>Field Monitor  | 1 month  | Dec 2014 - Jan 2015 |
| <b>Oxford Policy Management</b><br>Enumerator                                      | 3 months | Jun 2014 - Sep 2014 |
| <b>SAHI</b>  | 1 month  | Jan 2014 - Feb 2014 |

## Academics

**MA Sociology** | 2008 | 65%  
University of Agriculture  
Faisalabad, Faisalabad

## Certifications

**Community Development**  
University of Agriculture Faisalabad  
Starting November 2010

## Industries

- N.G.O./Social Services

## Functional Areas

- Field Operations

## Languages

- Urdu - Beginner

## Hobbies

- Sports

Field Monitor

**RADS** 11 months Feb 2013 - Jan 2014

Field Supervisor

**Semiotics Consultant** 1 month Dec 2012 - Jan 2013

Field Monitor

**Small Industries Cooperation** 11 months Jan 2012 - Dec 2012

Enumerator

**Japan International Cooperation Agency (JICA)** 8 months Apr 2010 - Dec 2010

Team Supervisor

**Strategic Policy Unit** 2 months Oct 2008 - Dec 2008

Enumerator

## Projects

No (No)

## Work History

**Oxford Policy Management Ltd.** Nov 2022 - Jan 2023 (2 months)

**Field Monitor** Lahore , Faisalabad , Rajanpur , Pakistan

**PIDE** Jun 2022 - Jul 2022 (1 month)

**Field Researcher** Rajanpur , DG Khan , Muzafargarh , Rahim Yar Khan , Pakistan

**The Aga Khan University Hospital** May 2022 - Jun 2022 (1 month)

**Camp Supervisor** Faisalabad, Pakistan

**The Initiative** Dec 2021 - Mar 2022 (3 months)

**Supervisor** Faisalabad, Pakistan

**NIPS , SDPI** Sep 2021 - Nov 2021 (2 months)

**Field Researcher** Faisalabad, Pakistan

**NIPS . SDPI** Mar 2021 - Apr 2021 (1 month)

**Field Researcher** Faisalabad, Pakistan

**National Institute Of Population Studies ( NIPS )** Jan 2021 - Feb 2021 (1 month)

**Field Researcher** Lahore , Kasur , Pakistan

Assessment of Health Care System, Social protection and Support mechanisms to identify Gender based Violence (GBV) related risks, Vulnerabilities impacts, needs, service delivery readiness and response during post COVID-19 situation in Punjab and Khyber pakhtunkhwa province Pakistan.

**The Initiative** May 2020 - Aug 2020 (3 months)

**Supervisor** Faisalabad, Pakistan

**The Initiative** Sep 2019 - Dec 2019 (3 months)

**Field Supervisor** Faisalabad, Pakistan

**National Institute of Population Studies ( NIPS )** Dec 2018 - Jun 2019 (6 months)

**Quality Control ( QC )** Sindh , Punjab , AJK , Pakistan

Visit teams in field . Observe interview during field when data collector conduct interview . Check field form after complete interview . Monitor supervisor activity perform during field .  
Send report office about team perfomec . Identify all mistacs during field .

**National Institute of Population Studies (NIPS )**

**Oct 2017 - Mar 2018 (5 months)**

**Field Supervisor**

**Faisalabad , Chiniot , Jhang , Toba Tek Singh , Sahiwal , Okara , Pakpattan , Kotli AJK, Pakistan**

Supervise the team in field. Identify selected block from selected community and also identify that house selected for this Survey . Enumerator collects data any disability about all household members that list in household roster . Also collect data ANC, PNC, Birth of place , immunization and polio. Collect data about education,source of water, Aids , TB ,  
Fill monitoring check list, maintain field expense and log book daily.

**Oxford Policy Management**

**Jul 2017 - Sep 2017 (2 months)**

**Field Lister**

**Kasur , Okara , Sahiwal , Faisalabad , Nankana Sahib , Shikhpura, Pakistan**

Received Map from PBO Office, Household listing from selected cluster and also those house have under 5 year child, made also map of this area . All listing on Tab .

**Assosiate in Development**

**Apr 2017 - Jul 2017 (3 months)**

**Field Monitor**

**Faisalabad, Pakistan**

Observe interview in field when enumerator start interview from respondent in field , Monitor team supervisor activity from field . Monitor Social Mobilization in field about this project that SM start 3 days before team start work in community , meeting with UC Chairman, Councillor, Imam Masjid and Notable persons from community .

To Check door marking that social Mobilizer downen before start field work.

Daily and weekly progress report send office via email and whatsapp group .

**Sosec International**

**Sep 2016 - Oct 2016 (1 month)**

**Field Supervisor**

**Faisalabad, Pakistan**

Supervise the team in field. Identify selected block from selected community and also identify that house have less than 2 year child. Enumerator collects data about ANC, PNC, Birth of Place, Breast feeding, immunization and polio.  
Fill monitoring check list, maintain field expense and log book daily .

**Oxford Policy Management**

**Jan 2016 - Apr 2016 (3 months)**

**Enumerator**

**Gujranwala , Gujrat , Sialkot , Narowal , Hafizabad , Mandibahuden , Chiniot , Islamabad, Pakistan**

check the level of education, earning, health, height & weight of the children under 5 year in house. Monthly and yearly consumption expenditure of the household.

To cheek the house condition, building, agricultural land and livestock owned by members of the household.

To cheek the financial assets, liability, credits, household livelihood strategies and attitudes of family life.

**Oxford Policy Management**

**Oct 2015 - Dec 2015 (2 months)**

**Logistic Coordinator**

**Sargodha , Chiniot , Jhang , Okara , Sahiwal , Pakpattan , Bahawelnager, Pakistan**

Supervise the team in field. Household sampling, checking field questionnaire, make weekly expense bill, maintain log book daily and also field expense that use in field.

Make every enumerator field report every day, make daily field plan, make travel sheet. Daily discuss problems that team face in field .

**ACTED Pakistan**

**Feb 2015 - Apr 2015 (2 months)**

**Team Supervisor**

**Sargodha , khushab , Chiniot , Nankana Sahib , Shikhpura , Okara , Sahiwal, Pakistan**

Supervise the team in field , household locate in field , observe interview in field that enumerator conduct from field , maintain log book and also field expense that use in field . Checking field questionnaires, make every enumerator field report every day and send office.

**SDF**

**Jan 2015 - Feb 2015 (1 month)**

**Field Supervisor**

**Chiniot, Pakistan**

Supervise the team in field, area sampling in Union Council and also household sampling, checking field questionnaires. Prepare daily report, collect questionnaires from enumerators that fill in field and send office .

**ISP**

**Dec 2014 - Jan 2015 (1 month)**

**Field Monitor**

**Sialkot, Pakistan**

Take test in school from 5th class students. Observe school condition and fill school profile. Conduct interview from head teacher and also other all teachers that present in school visit day. Estimate FTF that collect from all classes in school and expenditure. Check student attendance from all classes. Conduct interview from school council members.

**Oxford Policy Management**

**Jun 2014 - Sep 2014 (3 months)**

**Enumerator**

**Lahore , Gujranwala , Gujrat , Sialkot , Narowal , Sargodha , Chiniot , Hafizabad , Mandibahuden, Pakistan**

To check the level of education, earning, health, height & weight of the children under 5 year in house. Monthly and yearly consumption expenditure of the household.

To cheak the house condition, building, agricultural land and livestock owned by members of the household.

To cheak the financial assets, liability, credits, household livelihood strategies and attitudes of family life .

**SAHI**

**Jan 2014 - Feb 2014 (1 month)**

**Field Monitor**

**Sheikhupura, Pakistan**

Fill school profile and observe school condition and write comments , interview head teacher and teachers in school and fill questionnaire and also observation check list .

**RADS**

**Feb 2013 - Jan 2014 (11 months)**

**Field Supervisor**

**Toba Tek Singh, Pakistan**

Supervise the team in field. Visit Green star outlets and medical store; observe customer purchasing power, awareness rising about reproductive health .

**Semiotics Consultant**

**Dec 2012 - Jan 2013 (1 month)**

**Field Monitor**

**Faisalabad, Pakistan**

Monitoring the training centers, observe the training activities, collect data from field about the program.

**Small Industries Cooperation**

**Jan 2012 - Dec 2012 (11 months)**

**Enumerator**

**Faisalabad, Pakistan**

Work as eternal monitor for UNDP to training collect data for Pre & Post assessment of participants, fill checklist for evaluation of master trainers, collect data for logistic availability and quality of refreshment, prepare daily report and send email report to coordinator and also send to head office.

**Japan International Cooperation Agency ( JICA )**

**Apr 2010 - Dec 2010 (8 months)**

**Team Supervisor**

**Lahore , Shikhupura, Pakistan**

Conduct base line study about this program, supervise the team in field, checking and editing of field questionnaire. Back checking in field after complete interview.

**Strategic Policy Unit**

**Oct 2008 - Dec 2008 (2 months)**

**Enumerator**

**Faisalabad, Pakistan**

Worked with strategic policy unit in Faisalabad qualitative study of industrial waste management and urban transportation in district Faisalabad.The study aims was to conduct data collection at district level and identify the problems faced the citizen in district Faisalabad.

## Projects

**No**

**Company:** No

## References

**Arif Sb | 00923355144726**

NIPS  
raiimtiazuaaf@gmail.com

**Dr.Amina Khan | 03215000313**

The Initiative  
aminakhan67@gmail.com