



Waheed Ahmad

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PERSONAL SUMMARY

A qualified & enthusiastic professional with almost twenty-three years of experience in pharmaceuticals industry & community development sector within a variety of settings. I am extremely determined, self-motivated and self-disciplined and have always sought a successful career that would engage my interests. Easy going by nature and be able to get along with both colleagues and seniors; currently looking to flourish my career with suitable position with a progressive employer

Education

The Islamia University Bahawalpur
Master of Arts (Political Science)
Bachelor of Arts(B.A)

WORKING EXPERIENCE

(Nov 2012 – Dec 2022)

N.G.O. Marie Stopes Society, Pakistan Pakistan.

District Executive

Worked as a District Executive in Operation Department,

Monitor Field activity across the district. Visit in field and SF Clinics

, supervise 36 employees and 25 out lets.

Worked as District Executive in DAFPAK& IF-2022 Project from 1st Jun 2017 to continue. See HR,C Very good liaison with all govt. agencies. compliance, and Internal Audit.

Very good liaison with Health department, Population and Social Welfare Office.

Very good liaison with all govt. agencies.

Worked as District Project Executive in SSF Project from 1st June 2016 to 31st December 2016.

Field Coordinator in MSS (RHF) Project since 13 Nov 2012 to 1 Aug 2013. Supervise 35 People in field.

District Project Officer in MSS (RHF) Project since 2 Aug 2013 to 1 April 2015. Supervise 48 Employee & 48 Clinics.

District Project Executive in MSS (RHF) Project since 2 April 2015 to till continue. Supervise 48 Employee & 90 Clinics in District.

Other Jobs experience in Different Organization Projects.

- Master Trainer of Masalt-i-Anjuman at Vehari 2009
- Coordinator District Vehari for Election Observation (The Researchers) 2008
- District Coordinator Vehari Election Monitoring (FAFEN) (SPO) 2007
- Master trainer of Local Govt. Punjab at Sheikhpura, Bahawalnagar, Islamabad and many other Districts. 2006

- Assistant Manager in Zarco Exchange Moon Market Lahore.
- Supervisor in Community Uplift Program Lahore.
- Principal in Radiant Way Public School 21st May 2001 to 15 June 2005.
- Participation in Local Govt. Election 2005
- Master trainer of DPM in 2004 at Vehari
- Three months certificate in English Language.
- Master trainer of Polling Staff in 2001.
- District coordinator officer Vehari Training of polling staff. 2002 UNDP (HRDI)
- District Coordinator of District Vehari Women

WORK SHOP, SEMINOR AND TRAININGS ATTENDED

Attend One Day Training CLIMATE RESILIENT SERVICESD at Marriot Hotel Karachi 28th November-2022.

Attend Social Franchise Annual Meeting 2019 on 20th March-2019

Attend Operation Annual Meeting 2020 on 29th September at PC Lahore.

Attend Field Health Educators Capacity Building Workshop 10th Nov-2022 at Hotel Hill View Islam Abad.

One day training on One Team One Dream at PC hotel Muzaffar Abad 25-5-2017

Two days refresher training in District Office Bahawalnagar. 6-9-2016 to 7-9-2016.

Two days Effective Business Communications Learning Workshop in Regent Plaza Hotel Karachi.

One day Training on Anti-Fraud & Bribery in Multan.

Attend Training on One Team, One Dream on 25th May-2017 at Peral Continental Muzaffar Abad.

Attend Suraj Providers Workshop on 26th August-2017 at Hill View Hotel Islam Abad.

Attend RHF conference on January 11th -2016 at Pearl Continental Muzaffar Abad.

Attend RHF conference RHF operation 23 to 24 -2015 at Peral Continental Muzaffar Abad.

On day Training on MEDIA MANAGEMENT at Moven pick Hotel Karachi dated 30th May-2014.

Two days Effective Business Communication dated 6th & 7th May-2014 in Hotel Regent Plaza Karachi.

One day workshop Media Management in Move in Pick Hotel Karachi 2013.

One Day Training Workshop for Anti-Narcotics (ANF) 17-01-2013

Project Cycle Management (USAID) 9-01-2012 to 13-01-2012

Two Days Workshop Human Rights in Fight against in Extremis (HRCP) 14-07-2012 to 15-07-2012

Water related rights 5 days (USAID) 19 to 23 July 2012

One day workshop advocates enhanced T.B case finding 20-07-2012

Two days' workshop Monitoring Child rights violations (UNICEF.HRCP). 29-30-11-2012

Safeguard Policies in PC Hotel Lahore 2 days.

RESEARCH CONDUCTED

Research on Field Worker Marketing in MSS by Options Consultancy Services UK.

HONORS AND AWARDS

**100% achieve the Goals in every year in Marie Stopes Society.
Take award on Early seminars 05 times in this tenure**

COMPUTER SKILLS

Microsoft Office (Word, Excel, Power Point, Outlook).

Microsoft Dynamics ERP (Enterprise Resource Planning).

FLAME (Franchise Live Application for Monitoring & Evaluation).

CIS
(Client

Information System).
Urdu In-Page.

PERSONAL SKILLS

Excellent Interpersonal and Communication Skills.
Networking and Negotiation Skills.
Knowledge of Social Diversity Issues.
Can Deal with Community Sensitive Issues.
Excellent Linguistic Skills i.e. English, Urdu, Punjabi, Seraiki, Pashto.
Driving Skills

PERSONAL PROFILE

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