 **Muhammad Hamza**

 Chak no 73 jb jahpal tehsil o district Faisalabad.

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# Profile

I am a highly motivated and resourceful development professional, with an academic background in information technology and over 06 years of experience in national and international development organizations, including, PHC-Global, Apex Consulting Pakistan, GIZ, Sungi delevelopment Foundation, Aaghaz Foundation.

***---------------------------------------------* Areas of Expertise*----------------------------------------------***

|Word Press | Advocacy & Mobilization | Community Engagement | Research & Development |SEO|

**ACADEMIC QUALIFICATION**

 **BS(Hons) Information Technology** (GC, University Faisalabad)

**PROFESSIONAL EXPERIENCE 6 Years**

**Social Mobilizer:** (Faisalabad) (01st June 2022 To 31st Aug 2022)

**Pak Mission Society**

**Responsibilities & Activities**:

* This project was on Covid-19 awareness in community
* Conducted mobilization session regarding Covid-19 vaccination
* Conducted students’ awareness session regarding Covid-19 vaccination
* Reporting to project manager

**Field Facilitator:** (Faisalabad) (20th May 2022 To 31st May 2022)

**RIZ Consulting/** Geographical Coverage Support System (GCSS)

**Responsibilities & Activities**:

* Monitored and facilitated polio training
* Provided the mobile phone to front line workers
* Monitored the polio teams during polio campaign
* Shared the data online via RIZ online software

**Field Monitor:** (Faisalabad) (01st Nov 2021 To 30th Dec 2021)

**Tameer-e-Khalaq Foundation/** Measeles & Rubella (MR) Campaign,

**Responsibilities & Activities**:

* Coordination with District Health Management Team (DHMT) for smooth implementation of project
* Monitored and Facilitate all Advocacy communication social mobilization activities
* Liaison between Government and TKF at Tehsil level
* Participated in EPI meetings, evening meetings and other events
* Support in the implementation and monitoring of immunization campaigns
* Assist in implementation of district, tehsil, and UC level activities e.g., Trainings of health workers and volunteers and advocacy meetings etc.

**Assistance Manager:** (Faisalabad) (01st Mar 2021 To 30th June 2021)

**PHC-Global/TCV Catchup Campaign**

**Responsibilities & Activities**:

* Worked as Town Manager (Jannah Town) with PHC Global in Faisalabad.
* Coordination with District Health Management Team (DHMT) for smooth implementation of project
* Conducted TCV immunization roll out activities
* Monitored the vaccinator outreach vaccination session
* Conducted community awareness session regarding TCV acceptance
* Reporting to project manager

**Field Associate:** (Faisalabad) (11th Jan 2021 To 20th Feb 2021)

**PHC-Global/TCV Catchup Campaign**

**Responsibilities & Activities**:

* Supervised and facilitate the TCV catchup campaign at UC level in Faisalabad
* Identified the Community influncers and got the support in TCV campiagn
* Mobilized and senatize the community to vaccinate their children during TCV catchup campaign .
* Registered the working children on workshops and hotels for TCV campaign
* Validated the TCV microplan of several union councils
* Conducted community and students awareness session on TCv vaccination
* Daily data reported online through Kobo collect.

**Area Field Officer:** (Faisalabad) (10th Jan 2019 To 15th Jan 2021)

**Apex Consulting Pakistan/WHO**

**Responsibilities & Activities**:

It’s a short-term polio campaign-based activity performed as Area Field Officer to manage effective project activities and achievement in assigned district keeping in view the project field activities of Polio post campaign monitoring. The Area Field Officer, worked under the direct supervision and guidance of the Zonal Field Officer. I have performed the following;

* Attend three days training at Faisalabad.
* Being reviewing assigned field areas and prepare an efficient route.
* Maintenance of record sheets with locations and number of questionnaires filled and uploaded to server.
* Maintined of log sheets, record qualitative response and lesson learned, record of replacement villages.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by APEX.
* Make mobility plan with consultation of enumerators, assigned of villages to enumerators.
* Close coordination with Divisional Coordinator, Internal monitoring teams, client officials and finance manager.
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collect the hard form and make sure soft data is uploaded.
* Make sure hourly and daily report to Zonal Field officer
* Submit hard data and devices to Zonal Offices at the end of the field.

**Validation Officer:** (Chiniot)(04th Sep 2019 To 30th Sep 2020)

**Aaghe/Sehat Sahulat Card**

**Responsibilities & Activities**:

* Distributed the sehat sahulat card among to selected people
* Validated the CNIC data of selected person online
* Distributed more than 6000 sehat sahulat card in distrct Chiniot

**Supervisor:** (Faisalabad) (10th Aug 2018 To 10th Sep 2018)

**Center for Inclusive Governance/GIZ**

**Responsibilities & Activities**:

It’s a short term assignment performed as supervisor to manage effective project activities and achievement in assigned district keeping in view the project field activities of Industry skilled labor data collection project. The supervisor, worked under the direct supervision and guidance of the Provicial Coordinator. I have performed the following;

* Attend two days training at Pak Lane Hotel Lahore.
* Being reviewing assigned field areas and prepare an efficient route.
* Maintenance of log sheets, record qualitative response and lesson learned from industries.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by GIZ Pakistan.
* Make mobility plan with consultation of enumerators, assigned industries to enumerators.
* Close coordination with provincial Coordinator, GIZ monitoring team, client officils..
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collected the hard forms.
* Make sure hourly and daily report to Provincial Coordinator.
* Submit hard data to Provincial Coordinator at the end of the field.

**Supervisor:** (Faisalabad) (27th Oct 2017 To 20th Nov 2017)

**Center for Inclusive Governance/GIZ**

**Responsibilities & Activities**:

It’s a short term assignment performed as supervisor to manage effective project activities and achievement in assigned district keeping in view the project field activities of Industry skilled labor data collection project. The supervisor, worked under the direct supervision and guidance of the Provicial Coordinator. I have performed the following;

* Attend two days training at Pak Lane Hotel Lahore.
* Being reviewing assigned field areas and prepare an efficient route.
* Maintenance of log sheets, record qualitative response and lesson learned from industries.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by GIZ Pakistan.
* Make mobility plan with consultation of enumerators, assigned industries to enumerators.
* Close coordination with provincial Coordinator, GIZ monitoring team, client officils..
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collected the hard forms.
* Make sure hourly and daily report to Provincial Coordinator.
* Submit hard data to Provincial Coordinator at the end of the field.

**Supervisor: (**Faisalabad) (20th Feb 2017 To 31st July 2017)

**NSER/BISP Sungi Development Foundation.**

**Responsibilities & Activities**:

It’s was a short term National Socio Economic Registration (NSER) activity for Bezanir Income Support Program (BISP) funded by World Bank performed as Supervisor to manage effective project activities and achievement in assigned district keeping in view the project field activities of NSER. The Supervisor, worked under the direct supervision and guidance of the Area Coordinator. I have performed the following;

* Attend three days training at Hotel One Faisalabad.
* Supervise the 10 Enumerators and one Social Mobilizer Team.
* Prepared the weekly and monthly work plan for team and data collection.
* Supporting and Monitoring the team during the data collection of National Socio Economic Registration (NSER).
* Maintenance of log sheets, record qualitative response.
* Ensure implementation of brainstorming sessions with the members of the team, highlighting key issues and trends, as per guideline provided by Sungi Development.
* Close coordination with Area Coordinator, Third party monitoring teams, client officials.
* Ensure logistics arrangements for field and be cooperatives with field team.
* Supervise the field work identify the weakness and address
* Ensure quality of data from field team and collect the hard form and make sure soft data is uploaded.
* Make sure daily/ monthly report to Area Coordinator

**Field Enumerator: (**Faisalabad) (20th May 2016 To 30th Dec 2018)

**Apex Consulting Pakistan/WHO**

**Responsibilities & Activities**:

* Attended two days training at Faisalabad.
* To collect the data from selected household.
* To check the finger marking of under 5 years children who take the polio vaccine.
* To collect the data from parents about children vaccination on android phone

**REFERENCES**

**Will be on demand**