

# FALAK NOOR



## Contact

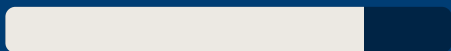
@ falakktk63@gmail.com

+923495163633

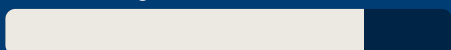
Gulbahar no 4, ijazabad road, alsye  
d street Peshawar.

## Skills

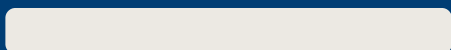
Technology Literate 80%



Risk Management 80%



Problem Solving 100%



Adoptability 100%



## Languages

English

Urdu

Pashto

## OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

## EXPERIENCE

**Finance Accountant & IT head** Mar,2022  
Malik Mobiles Peshawar - Till Date

15 Banks Reconciliation & Reports.  
Journal Entries & Management.(BR+BP+CR+CP+PR+PP+JV)  
Purchase Ledgers Reconciliation.  
Expense Accounting & Reports.  
Chart Of Accounts Management.  
Debitors (assets) Mangement.  
Internal Branch Ledgers Reconciliation.  
Software Mantainance.  
Salesmens Technical Problem Solving.

**Salesmen** Nov,2021  
Cell Choice Peshawar -  
Retail Salesmen Of Cell Phones. Mar,2022

**Cashier** Feb,2021  
M&P Peshawar -  
Cash flow control , cash transactions, payrolls, cash count at Nov,2021  
the end of day, cheque cashout

**Affiliate Marketing** July,2020  
Online Investment Companies -  
Affiliate Marketing Through Whatsapp and Telegram Groups Jan,2021  
For Returns On Investments.

## EDUCATION

**Cecos Universty Peshawar** 2016-  
BS Software Engineering & IT 2021  
3.1 CGPA

**Self (udeme/youtube)** 2021  
Accounting and Finance  
Completed

**Edwardes Collage Peshawar** 2016  
Pre Engineering  
Completed

I HEREBY DECLARE THAT ALL THE DETAILS FURNISHED ARE TRUE TO  
THE BEST OF MY KNOWLEDGE