

Kamran Hakim

PERSONAL INFORMATION

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Date of Birth: 05 November 1988
Present Address: House 01, Street 10, Model Village
Sudhran Road Tarlai Kalan Islamabad



SUMMARY

Possesses more than 10 years of highly technical skills in Data Processing, Data analysis, Data Visualization, Geo referencing using statistical tools like SPSS, STATA, QGIS, CPro, & MS Office etc.

I have been an active member of several surveys, analytical and report writing teams of National and International level evaluative studies.

AREA OF SPECIALISATION

STATA, SPSS, QGIS, CPro, Qualitative and Quantitative Data Analysis and Processing, Statistical Analyst, Data Visualization, Image Processing, Data Programming, Field Working & Delivery of Trainings.

ACADEMIC QUALIFICATION

2007-2008	B. Com IT University of Punjab, Lahore
2005-2006	Intermediate, Federal Board
2003-2004	Matric, Federal Board

PROFESSIONAL EXPERIENCE

Data Processing Officer, Innovative Development Strategies (Pvt.) Ltd. Islamabad

Database development, debugging and troubleshooting, Data analysis, Tabulations, and advanced descriptive analysis, Data Visualization, Advanced mapping in Google Earth and QGIS, Capacity building of data collection team.

JOB RESPONSIBILITIES

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| Oct 2019- Present | <ul style="list-style-type: none">• Data Coding/ Cleaning & Running Descriptive tables for report writing.• Maintenance of existing MIS data bases• Provide regular reports on the status of databases and survey.• Develop frequency tables, fact sheets, graphs and reports using the research data sets• Develop Data Entry Software• Maintenance of questionnaire registry and inventory• Assist in the designing of questionnaires.• Handle and supervision of the data entry process and other clerical work which are Essential for completion of any project.• Develop data codes for analysis.• Georeferencing, Maintain, optimize, create, and customize the maps on Google Earth and QGIS to support our Field Staff.• Data Management (i.e., creating and organizing geodatabases in QGIS)• Work with massive hierarchical, geospatial datasets.• Capacity Building of Data collection Teams.• Handling of IT related operations. |
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Data Supervisor, Civil Society Human and Institutional Development Programme Islamabad

Responsible for organizing Data Analysis and Processing, Statistical Analysis using analyzing software like STATA and SPSS.

Supervision of and monitoring of Data Collection for different Surveys.

Mar 2019-Aug 2019

On different Research Projects for Data Management, Extensive Traveling, Field Work/Verification for Data Collection, Programming, Editing, Cleaning and Data Tabulation & Analysis.) Of PPAF, UNICEF (**Extended Programme of Immunization EPI**).

Deeply known the Cold Chain Maintenance equipment Vaccine Centers, Vaccines Vaccinators, Health Facilities (Public and Private) and Age Criteria of Childs for Vaccination and provisions while analyzing the EPI Data.

Programme Associate, CHIP Training and Consulting Pvt. Ltd.

Responsible for Data Management (Data Collection, Programming, Editing, Cleaning, Data Tabulation & Analysis using analyzing software like STATA and SPSS.) with the mentioned Organizations (UNICEF, UNDP, SHELL Pakistan, PPAF, Pakistan Red Crescent, IBF-NRSP, Indofur, Lasoona & Trocaire).

Jan 2016-Feb 2019

Regional North Coordinator at SHELL Petroleum Pakistan

Under the Org.responsible to supervise and monitor the 3 Shell Helix Sites for their Sale and Purchase of stocks and staff work performances for 1 year.

MIS & Data Assistant, Innovative Development Strategies (Pvt.) Ltd. Islamabad

Sep 2013 –Dec 2015

Responsible for all database managements, editing, cleaning, tabulations and analysis and keep all MIS records, check and balance of the data entry processing & hiring of data entry operators also.

Team Monitor, Benazir Income Support Programme

Oct 2010-Feb 2011

To monitor and supervise the enumeration team day by day to maintain 100% coverage of National Rollout Survey, also cross checking of Targeting Form Targeting Poverty Score Card in the Field.

Account Assistant, National Rural Support Programme (Urban Poverty Alleviation Programme)

June 2008-June 2009

One year experience worked in NRSP (UPAP) National Rural Support Programme (Urban Poverty Alleviation Programme)

To maintain and look after all over the finance record of District office of UPAP.

Other Consultations

- Provided Consultancies to different organizations as a Data Expert for making Database, Statistical Analysis, Graphs etc.

Trainings & WORKSHOPS

- Participated and Delivered the Trainings on “NSER BISP Teacher Based Survey” From Sep 2020—June 2021 in region of AJK, KP, Fata & GB

AREA OF INTERESTS

- Learning, Data Science, Image Processing, Programming, Statistical Analyst, Sentiment Analyst, Trainings, Journalism, Development, Environment and Gender Issues

WORKING PROJECTS

Verification Study of Waseela-e-Rozgar Liabilities

Coverage: 77 districts

November 2019- Ongoing

Benazir Income Support Program (BISP)

Operations Review of the National Socio-Economic Registry (NSER) Update

Coverage: 156 districts

Oct 2019- Ongoing

Benazir Income Support Program (BISP)

Profiling of LRBTs

Civil Society Human and Institutional Development Programme (CHIP)

Mar 2019-Sep 2019

Profiling of Persons with Disabilities (PWDs)

Civil Society Human and Institutional Development Programme (CHIP)

Mar 2019-Sep 2019

Extended Programme of Immunization (EPI)

Unicef

Civil Society Human and Institutional Development Programme (CHIP)

Mar 2019-Sep 2019

Study of Local Support Organization (LSOs)

IBF-RSPN

CHIP Training and Consulting (CTC)

Dec 2018-Feb 2019

Supervisions of Shell Lubricants Helix

North Region Pakistan

CHIP Training and Consulting (CTC)

Feb 2018-Feb 2019

Study of Local Support Organization (LSOs)

Pakistan Poverty Alleviation Fund (PPAF) & Lahore School of Economics (LSE)

CHIP Training and Consulting (CTC)

Feb 2016-Jan 2018

Pakistan Red Crescent (PRC)

Coverage: Gilgit Baltistan

CHIP Training and Consulting (CTC)

June 2016-June 2017

Operational Review of the Waseela-e-Taleem Program

Coverage: 13 districts

Sep 2013- Dec 2015

Benazir Income Support Program (BISP)

Punjab Skills Development Fund Furniture Manufacturing Sector Skill Study

Coverage: 4 districts

Apr 2015-Dec 2015

Punjab Skill Development Fund (PSDF)

SCRP Baseline Survey of 700 Schools

Coverage: 4 districts

Aug 2015-Dec 2015

IMC Worldwide

The Agriculture Drip Irrigation Discrete Choice Experiment Survey

Coverage 4 districts

Jan 2015-Jun 2015

International Food Policy Research Institute (IFPRI)

Pakistan Household Skills Measurement Survey (Panel)

Coverage: 17 districts

Sep 2013-Aug 2015

The World Bank

Pakistan Cotton Survey

Coverage: 29 districts

2013-2015

International Food Policy Research Institute (IFPRI)

Pakistan Rural Household Tracking Survey (panel)

Coverage: 19 districts

Sep 2013-Jul 2015

International Food Policy Research Institute (IFPRI)

Pakistan Rural Household Survey (panel)

Coverage: 4 Original districts and 56 Migrant districts (Punjab, KPK, Sindh)

Sep 2013-Jul 2015

International Food Policy Research Institute (IFPRI/PSSP/USAID)

Baseline of USAID Entrepreneurs Project

Coverage: 26 districts

Sep 2012-Feb 2013

U.S. Agency for International Development/ Mennonite Economic Development Associates (USAID/MEDA)

Third Party Evaluation of Citizen Damage Compensation Programme

Coverage: 80 districts

Jun 2012-Nov 2012

Assessment and Strengthening Program - Rural Support Programme Network (RSPN) - U.S. Agency for International Development (ASP-RSPN-USAID)

Spot Check of the (Scorecard-Based) Benazir Income Support Program (National Roll-Out)

Coverage: 39 districts

Nov 2010-Oct 2012

Benazir Income Support Program (BISP)

References:-

1. Name: Col. Imran Afzal Malik
Position: Managing Director

Innovative Development Strategies Pvt. Ltd.
Address: House 25, Street 35, G-14/4, Islamabad

Phone No: 92-51-8444574
Email: imranmalikids@yahoo.com

2. Name: Lubna Hashmat
Position: Chief Executive Officer

Civil Society Human and Institutional Development Programme – CHIP
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