

# Musarat Iqbal

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**Date of birth:** 28/03/1996 | **Nationality:** Pakistani | **Gender:** Female | **Phone number:**

(+92) 3405111449 (Mobile) | **Email address:** [musaratiqbal8@gmail.com](mailto:musaratiqbal8@gmail.com) |

**Address:** Gulmit Gojal , Hunza, 15100, Gilgit Baltistan, Pakistan (Home) |

**Address:** House 82, Street 93, G9/4, Islamabad, Pakistan (Work)

## ● WORK EXPERIENCE

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01/11/2022 – 28/02/2023 Islamabad, Pakistan

### **CONTENT WRITER**

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01/02/2022 – 31/10/2022 Hunza, Gilgit Baltistan, Pakistan

### **COMMUNITY RESOURCE PERSON (CRP) AKRSP/MOUNTAIN AREA SUPPORT PROGRAM**

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Information dissemination in the targeted communities for dialogue and meetings.  
Arranging dialogues/meetings with V/WOs & communities  
Monitoring of the project as well as other activities on a daily basis  
Ensure completion of activities as per set standards and timelines  
Documentation of activities

01/02/2021 – 30/06/2021 Gilgit Baltistan, Pakistan

### **COVID-19 TASKFORCE AGA KHAN RURAL AND SUPPORT PROGRAM**

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Training & presentations (COVID-19 Safety Training)  
Disseminating awareness information to parents and other concerned stakeholders.  
Promote and support adaptation and use of COVID-19 guidance  
Capture and share lessons learned and good practices

01/02/2020 – 31/05/2020 Gilgit Baltistan, Pakistan

### **DATA COLLECTION OFFICER (FACILITATOR) AGA KHAN RURAL AND SUPPORT PROGRAM**

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Data Collection on Institutional Development (IDs) Survey 2019 of VOs and WOs.  
Conduct research and collect information by assigned methods  
Travel to the designated area and conduct interviews  
Gather and accurately record responses on questionnaires provided by the Program team.

22/05/2019 – 31/12/2019 Islamabad, Pakistan

### **INTERN AGA KHAN FOUNDATION ISLAMABAD**

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Proposal writing, Report writing, Editing (Manual), CV listing, Record Maintenance, and scheduling interviews.

Participated in designing data collection tools, and templates, and assist in regular data collection or generation process.

Uploading project data/information on the corporate databases and assisting in the collection and analysis of different data in relation to the project activities.

04/06/2017 – 20/07/2017 Gilgit Baltistan, Pakistan

### **SECONDARY SCHOOL HISTORY TEACHER BOYS HIGH SCHOOL GULMIT GOJAL HUNZA**

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Setting up schedules, and lesson plans, and selecting learning material and resources that helped in achieving curriculum objectives.

Analyzing needs, interests, strengths, and weaknesses of students, and developing lesson plans in accordance with these factors.  
Monitoring progress and discipline, and keeping parents and school counselors informed of learners who need extra support.

## ● EDUCATION AND TRAINING

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20/08/2014 – 22/06/2018 Rawalpindi, Pakistan

**BACHELOR OF DEFENSE AND DIPLOMATIC STUDIES** Fatima Jinnah Women University  
Rawalpindi

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**Address** Old Presidency, The Mall, Rawalpindi,, Kachari Chowk, Rawalpindi, Pakistan | **Website** <https://fjwu.edu.pk/>

20/06/2022 – 22/06/2022 Gilgit Baltistan, Pakistan

**SOCIAL MOBILISATION & NATURAL RESOURCE MANAGEMENT** Aga Khan Rural Support  
Programme

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**Address** Aliabad Hunza, Gilgit Baltistan, Pakistan

18/03/2021 – 18/06/2021

**DIGITAL NFTP (CONTENT MARKETING AND ADVERTISING)** National Freelance Training Program  
(NFTP)

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**Website** <https://nftp.pitb.gov.pk/>

25/02/2021 – 10/03/2021 Gilgit Baltistan, Pakistan

**GILGIT BALTISTAN DIGITAL MARKETING BOOT CAMP** Rupani Foundation and Circle

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**Address** Gulmit Gojal Hunza, Gilgit Baltistan, Pakistan

07/05/2018 – 11/05/2018 Islamabad, Pakistan

**COMMUNITY WORK** Islamabad Nursing College

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**Address** Main Murree Road, Islamabad , Islamabad, Pakistan

## ● LANGUAGE SKILLS

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Mother tongue(s): **URDU** | **WAKHI**

Other language(s): **ENGLISH**

## ● DIGITAL SKILLS

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Microsoft Office | Outlook | Email Marketing | email marketing MailChimp

### Skills

Flexibility | Detail-Oriented | Teamwork | Efficient multi-tasking | Good Communication | Analytical skills | Good at being proactive and efficient in high stress situations

## ● ADDITIONAL INFORMATION

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### VOLUNTEERING

11/06/2000 – CURRENT Gulmit

**Ismaili Girls Guide Association**