



MUHAMMAD AYAZ SON/OF HAJI KHUDAI RAHIM (54202- 0978851-9)

District Field Supervisor

CAREER OBJECTIVE

To secure a position with a stable and profitable organization, where I can be a member of a team and utilize my field experience to the fullest.

CONTACT

achakzai2595@gmail.com

03023878404

Killah Abdullah, Balochistan, Pakistan

PERSONAL DETAILS

Gender	Male
DOB	06-Mar-1993
Nationality	Pakistani
Marital Status	Married
Languages	Pashto, English and Urdu

SKILLS

Ms word, Counseling, Communication skills, Coordination skills, Leadership skills, Team work, Problem solving, Time-management, Interpersonal skills, Creativity

WORK EXPERIENCE

RIZ Consulting

- Till Today

District Field Supervisor

* Riz consulting with the help of Rayn project tries to implement the Geographic Coverage support system (GCSS) initiative in district Killah Abdullah and Chaman. Each Polio team is given a mobile with internet and GCSS mobile app which generates pings while team is in field work. These pings are then uploaded to the server. Five UC's are assigned to me, their management of mobiles phones, morning and evening reports, spot checks each and every issue on field comes under my supervision.

Center for Research and Security Studies

01/2022 -

Freelancer

* Conduction of focus group discussions with the deprived people of Killah Abdullah. * Collecting various answers regarding health and education issues. * Compilation of collected data with proper documentation.

Islamic Relief (WFP)

Social Organiser

*Implementation of project / programme activities as per business process & project documents *Involvement of communities through PRA / RRA tools *Capacity building of communities *Social Mobilization (3 tiers), Baseline surveys, Need assessment *Village / Community profiling *Working knowledge of MS Word, Excel, Power point, Outlook.

Chip Training and Consultancy

20/12/2020 -

20/12/2022

Union Counsel Communication Officer(Polio eradication initiative)

* Investing my communication abilities under the umbrella of COMNET project. * Fulfilling the assigned communications tasks. * Oversee the qualitative aspects of communications through out the Union Counsel. * Support to UNICEF Pacific communication, advocacy and communication for development strategies at District and Tehsil level. * Support to communication activities for community engagement, participation and social mobilization

Chip Training and Consultancy

01/08/2020 -

Union Counsel Delivery and Operations Officer(Polio eradication initiative)

*Established positive and effective communication among unit staff organisation's leadership. *Reducing misunderstanding between the community and the organisation. *Performed root cause analysis in deficient areas to identify and resolve certain issues. *Motivated and trained staff to maximize team productivity. * Monitored daily and weekly key performance indicators to maintain on-track status.

Balochistan Rural Support Program

06/08/2021 -

Data entry operator

* Insert beneficiaries data by inputting text based and Android based with in time limit. * Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry. * Review data for deficiencies or errors, correct any incompatibilities if possible and check output. * Research and obtain further information for incomplete documents. * Apply data program techniques and procedures. * Generate reports, store completed work in designated locations and perform backup operations. * Scan documents and print files. * Keep information confidential

Chip Training and Consultancy

16/12/2019 -

Union Counsel Officer (Polio eradication initiative)

*Examination of field activities across the Union counsel *Working hard to reach the chronic refusals and convincing them for polio drops. *Developed team communication and information for efficient meetings

Field Area Supervisor(NSER, National Socio-economic registry)

*Maintained excellent attendance record. *Developed team communication and information for efficient meetings. *Lead social teams in delivering the assigned project.

EDUCATION

Board of intermediate and secondary education, Mardan

Passing Year - 2011

The Fazlehaq College, Mardan - Matriculation

Grades - 80 %

Board of intermediate and secondary education, Mardan

Passing Year - 2013

The Fazlehaq College, Mardan - Intermediate

Grades - 79 %

Forman Christian College, (A Chartered University) Lahore

Passing Year - 2018

Forman Christian College, (A Chartered University) Lahore - BSC Honours

Grades - 3.2 CGPA

ACHIEVEMENTS

Appreciation awards from UNICEF and WHO


Good performance reward from BRSP

Excellent performance reward from Pakistan polio eradication initiative

REFERENCE DETAILS

Name :	Bashir khan
Detail :	GIZ - Community building Officer
Email :	bashirahmeduch1@gmail.com
Mobile :	03118877740
Name :	Muhammad Akbar
Detail :	BRSP - CBO
Email :	
Mobile :	03023887700
Name :	Shams Ullah
Detail :	WHO - Union Counsel Polio Officer
Email :	shams.2234@gmail.com
Mobile :	03047806022
Name :	Muhammad Naeem
Detail :	Tameer-e-khalaq foundation - Monitoring officer
Email :	m.naeem7896@gmail.com
Mobile :	03108244877

DECLARATION



All the information mentioned in the resume are correct to the best of my knowledge and believe.
