**ShahidHussain**

**Address: Tehsil Johi District Dadu**

**Email Address:** **shahidlaghari2017@gmail.com**

**Contact: 0344-2866622-0333-3679816**

**Education: Masters (M.A Sociology-Continued)**

**D.I.T in Computer, Experience with (Excel, Access, Word&PowerPoint)**

**Professional Career Objectives**

Multi-tasking NGO professional with more than **5 years** experience with expertise in**Monitoring and Evaluation Social/community mobilization, Research**,**Election Reforms,Cash Distribution, Education, Child Protection, training, WASH, Health and COVID-19**currently I am looking for advancing my career with a prestigious organization which can utilize my skills and give me new challenges to learn and solve complex situations

**EXPERIENCE**

* **Company: RDF (Research and Development Foundation)**
* **Position: M&E Officer**
* **Duration: Continued (01/01/2023)**
* **Location: Dadu**
* **Project: WASH**
* **Donor: NCA-KIA**
* **Monthly salary: Rs. 60000**
* **Job Description**

To contribute with **M&E plan**

To conduct baseline and evaluate it

To ensure 100% quality of work

To assist in designing questioner for assessment

To build CFM to encourage participation in project

To complete output tracker reports weekly to **M&Emanager**

To collect activity level information against outputs indicators

To report to **monitoring and Evaluation area manager**

To collect data from teams look a view to findings and changing

To collect and manage their relevant data in output tracker regularly

To assist in other relevant duties as required by the **project** manager

**EXPERIENCE**

* **Company: Human Appeal International**
* **Position: MEAL Assistant**
* **Duration: (04) Months**
* **Location: Dadu**
* **Project: GFD**
* **Donor: WFP**
* **Monthly salary: Rs. 50,000**

**Job Description**

To conduct pre and post **KAP**/baseline End line

To prepare daily and weekly report to **M&E Officer**

To have daily field visit with field staff as per plan

To support in **M&E** activities during implementation

To check and verify collected data and ensure by cross verification

To participate in the trainings and workshops organized by the donor

To enter data consolidation and clarification in the Excel/**MIS**

To hold meetings with head teachers and discuss the progress of Centers

To organize the scheduled events and coordinate with other stakeholder

To contribute in development of data for output tracker by being part of design

To get feedback on **CRM** functionality during field visits and **PDMs**, review

**EXPERIENCE**

* **Company: IRD-Global**
* **Position: Health Officer/monitoring Officer**
* **Duration: (08) Months**
* **Project: COVID19/TB**
* **Donor: World Bank**
* **Location: Karachi**
* **Monthly Salary: Rs. 55000**

**Job description**

To make plan and to make report

To conduct sampling of patients data

To make **BTO** on daily basis and weekly basis

To validate the treated patience through calling

To conduct **Baseline End line** to measure impact

To prepare the data collection plan and locate the teams

To prepare, coordinate and follow-up on assessments or reviews

To establish **CRM** system in targeted areas of intervention

To ensure that the data is collected from targeted as directed

To seek appointment from the interviewee and take interview

To conduct **PDM** of distributed instruments and medical supplies

To compile and consolidate data and report to the line manager

To compile the data collected and cross verify and validate the data

**EXPERIENCE**

* **Company: HHELP**
* **Position: Field Monitoring Officer**
* **Donor: SEF (Sindh Education Foundation)**
* **Duration: (12) Months**
* **Location: JohiDadu Sindh**
* **Project Program: Education**
* **Monthly Salary: Rs. 29000**

**Job description**

To conduct daily field visit to **SEF** funded schools

To hold weekly meeting with **HM** and teachers

To develop monitoring **checklist** and tools

To manage data and overall filings of project

To orient staff regarding monitoring standard

To build strong **FCM** system for transparency

To participate in trainings and meetings organized by the donor agency

To share feedback and complaints with program teams and track follow-up

To monitor and supervise the teachers and check the students performance

To prepare the data collection plan and locate the teams

**EXPERIENCE**

* **Company: SAFWCO**
* **Position: Senior Social Organizer**
* **Donor: UNICEF**
* **Duration: (01) Year**
* **Location: Thatta Sindh**
* **Project: WASH/PATS**
* **Monthly Salary: Rs. 30000**

**Job Description**

To mobilize community for **ODF**

To organize Community level events

To use **PRA** approach for data collection

To distribute hygiene kits for women/girls

To Conduct hygiene session by **PATS** approach

To identify **CRP** for data collection at village level

To form and train village and local support organizations

To conduct all hygiene session with targeted community

To conduct health and hygiene sessions with male and women

To train the community and CRPs on **CLTS, SLTS** approaches

To identify Community Resource Persons on health and hygiene

To conduct training of selected clients/focal person/social activist

To conduct PRA sessions triggering/F/Diagram/Social Mapping ETC

**LANGUAGE:**

**English, Sindhi, Urdu, Arabic**