

# SAMIA SHER

## CONTACTS

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**Email Address** samiasher73@gmail.com  
**Nationality** Pakistani  
**NIC** 12201-9162251-4  
**Date of Birth** 6<sup>th</sup> Feb, 2000  
**Domicile** Tank, Khyber Pakhtunkhwa

## Personal Information

## CAREER OBJECTIVES

To obtain a challenging position that provides me an opportunity for professional development by utilizing my Knowledge and skills. The honesty in work and applying analytical and management strategies will help me improve the work environment and to be an efficient part of institution's visionary goals.

## EDUCATION

### B.Sc (Botany, Zoology, Chemistry)

	Total Marks	Obtained	Percentage	Grade	Remarks
2018-2019	550	390	70	A	Excellent

Gomal University Dera Ismail Khan

### F.Sc (Pre-Medical)

	Total Marks	Obtained	Percentage	Grade	Remarks
2016-2017	1100	684	62	B	Very Good

B.I.S.E Dera Ismail Khan

### Matric (Science)

	Total Marks	Obtained	Percentage	Grade	Remarks
2014-2015	1100	621	56	C	Good

B.I.S.E Dera Ismail Khan

## DIPLOMA

### DIT (Diploma of Information Technology)

	Total Marks	Obtained	Percentage	Grade	Remarks
2019	1400	1196	85	A1	Excellent

Trade Testing Board, Peshawar

## EXPERIENCE

- Working as “HR Executive” in PEOPLE (South KP) with UNICEF on COMnet Program from 22<sup>nd</sup> March, 2022 to Nov, 2022.
- 01 year experience as a **TTM** with WHO, Pakistan.
- 5 years experience as **Volunteer Team Leader**.
- 01 Year Experience as a **Computer Operator**.
- 01Year Experience as a **Clinical Nurse in Emergency Center**, DHQ Hospital D.I.Khan.
- 6months Experience as a **Clinical Nurse in Gynae Department**, DHQ Hospital D.I.Khan.
- 01Year Experience **Ultrasound Unit**, DHQ Hospital D.I.Khan.
- 01Year Experience **ECG Technician**, DHQ Hospital D.I.Khan.

## PERSONAL SKILLS

**Mothers tongue(s)** Pashto

Language(s)	Understanding		Speaking		Writing
	Listening	Reading	Spoken Interaction	Spoken Production	
ENGLISH	C2	C2	B2	B2	C1
URDU	C2	C2	C2	C2	C1
Pashto	C1	B2	C1	C1	B1
SARAIKI	B2	A2	B2	B2	A1

Levels: A1 and A2: Basic user – B1 and B2: Independent user – C1 and C2: Proficient user  
Common European Framework of References for Languages

### Communication skills

Writes clearly and concisely, speaks confidently in public, openly expresses ideas, gathers appropriate information to provide well-thought out solutions and feedback. I have a sensitive but assertive approach to dealing with young people’s issues.

### Computer skills

- Well knowledge of MS OFFICE applications.
- Faster learner of all type of computer software’s
- Basic Knowledge of Computer Hardware & Software

### Managerial Skills

I am energetic performer, unbridled passion for work and strong work ethics lead me to produce high quality work, which is orderly and attractive. Exerts optimal effort to complete task successfully and ensure tasks are completed correctly and on time.

### Team member

Accepts responsibility, enjoys sharing knowledge and credits, encourage development of others to achieve specific team goals. Confidently motivates, mobilizes, and coach’s employees to meet high performance standards.

### Interpersonal attributes

- Excellent research abilities
- Ability to prioritize independently
- Decision Maker
- Planning and organizing

## References

- Will be furnished on demand.