

# SAMRA ARIF

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Address:

Tariq Road Ahelhadees Street Muhallah Muslim Gunj Sheikhpura

## PROFESSIONAL SUMMARY:

I carry more than seven years of working experience across more than 10 Research and development sector projects with diverse experience in leading organizations related to the social and development sector.

Effective organizational, communication and planning skills developed while working in multiple NGOs and organizations. Adaptable and able to quickly establish report with others as evidenced when working in teams both on my course and in work situations

**I have working experience with national and international donors such as WHO, US AID, UNICE, GOVERNMENT OF CANADA.**

## PERSONAL INFORMATION:

- Father's Name : Muhammad Arif
- CNIC# : 35404-1172718-0
- Marital Status : Single
- Nationality : Pakistani
- Religion : Islam
- Languages : English & Urdu

## EDUCATION:

DEGREE	BOARD / INSTITUTE
B.A	The University of Punjab
F.A	BISE Lahore
Matriculation	BISE Lahore

## COMPUTER SKILLS

- 14 Months Computer Diploma CA/OP from Punjab Vocational Training Council.

## EXPERIENCE

<b>Organization:</b>	<b>SHEED SOCIETY</b>	
Position:	Outreach Worker	16-01-2023 to 28-02-2023
Job Description	Locating the specific FSW house hold. Identifying all eligible FSW registration and HIV AIDs testing. Complete target on daily basis.	
<b>Organization:</b>	<b>Analytics Lab Informing Public Discourse</b>	
Position:	Filed Researcher	01-10-2022 to 31-10-2022
Job Description	Public opinion research survey on charity multiple indicators in District Sheikhpura	
<b>Organization:</b>	<b>Fafen Free &amp; Fair Election Network</b>	
Position:	Election Observer	14-10-2022 to 16-10-2022
Job Description	BYE Election 16 Oct, 2022. to observe polling and counting process at the polling station and provisional consolidation of result by the returning officer.	
<b>Organization:</b>	<b>Contech International Health Consultant</b>	
Position:	Supervisor	04-08-2022 to 26-08-2022
Job Description	Base line study on family planning under Punjab population innovation fund. in district Sheikhpura.	
<b>Organization:</b>	<b>FAFEN Free &amp; Fair Election Net Work</b>	
Position:	Election Observer	15-07-2022 to 17-07-2022
Job Description	BYE Election 17 July, 2022. to observe polling and counting process at the polling station and provisional consolidation of result by the returning officer.	

<b>Organization:</b>	<b>Integrated Research Solutions Global</b>	
Position:	Filed Researcher	27-06-2022 TO 31-07-2022
Job Description:	End line survey family planning monitoring and evaluation department.	
<b>Organization:</b>	<b>Search for Justice</b>	
Position:	Social Mobilizer	01-04-2022 TO 30-04-2022
Job Description:	Conducted awareness session about child abuse and exploitation.	
<b>Organization:</b>	<b>Contech International</b>	
Position:	Supervisor	01-12-2021 TO 30-12-2021
Job Description:	Measles & Rubella Post Campaign Assessment survey Multiple Indicator Cluster.	
<b>Organization:</b>	<b>National Institute of Population Studies Islamabad NIPS</b>	
Position:	Field Researcher	01-11-2021 TO 30-11-2021
Job Description:	Project Name (Longitudinal Panel Study Based on Family Planning) Performance on Monitoring and Action Round PMA Framework.	
<b>Organization:</b>	<b>Apex Consulting Pakistan</b>	
Position:	AFO Area Field Officer	March 2021 To Dec 2021
Job Description:	Post polio Campaign Monitoring of Polio.	
<b>Organization:</b>	<b>Bedari</b>	
Position:	Supervisor	11-10-2021 TO 30-10-2021
Job Description:	Project Name (We Are Leaders) Health Facility Assessment Survey.	
<b>Organization:</b>	<b>Hands</b>	
Position:	Data Entry	01-10-2021 To 10-10-2021
Job Description:	(Covid Vaccination Campaign.)	
<b>Organization:</b>	<b>Govt. of Punjab</b>	
Position:	Social Mobilize	04-09-2021 TO 30-09-2021
Job Description:	TCV (Typhoid Conjugate Vaccine) Campaign Multiple indicator Clust	
<b>Organization:</b>	<b>IRC International Rescue Committee</b>	
Position:	Social Mobilizer	01-04-2021 TO 30-08-2021
Job Description:	Women CNIC Campaign. Meetings with NADRA, DEC District Election Commission, Social Activists and Community Activists and Community Elders To facilitate unregistered Women through NRC & MRV and Conducted MRV in Different CBCs in District Sheikhpura	
<b>Organization:</b>	<b>Bedari</b>	
Position:	Social Mobilize	01-11-2020 To 31-03-2021
Job Description:	Project Name (Young Women Leaders Project). Women CNIC Campaign. Meetings with NADRA, DEC District Election Commission, Social Activists and Community Elders to facilitate unregistered Women through NRC & MRV and Conducted MRV in different CBCs in District Sheikhpura	
<b>Organization:</b>	<b>National Institute of Population Studies Islamabad Phase 1</b>	
Position:	Field Resercher	01-10-2020 To 31-10-2020
Job Description:	Project Name (Longitudinal Panel Study Based on Family Planning) Performance on Monitoring and Action Round (PMA) Frame Work.	
<b>Organization:</b>	<b>Bedari</b>	
Position:	Data Entry Operator	01-04-2020 -30-09-2020
Job Description:	Project Name (We Are Leaders) Meetings with CEO Health, DPO, and Social Activists and mobilized the community about COVID 19.	
<b>Organization:</b>	<b>SDPI Suitable Development Policy Institute</b>	
Position:	Social Mobilizer	01-07-2019 To 31-03-2020
Job Description:	Project Name :( National Socio Economic egistry) Mobilized the Community and increased awareness about Socio Economic Registry.	
<b>Organization:</b>	<b>Institute of Development &amp; Economic Alternate IDEAS</b>	
Position: Job	Monitoring Officer	01-01-2019 To 30-06-2019
Description:	Project Name: Police Community Assessment Survey	

**Organization:** National Examination Education Foundatio (NEEF)  
Position: Supervisor & Invigilator 01-01-2018To31-12-2018  
Job Description: monitoring & evaluation Project founded by Punjab Education Foundation at Sheikhupura & Lahore. Written & Oral test of the students for assurance of quality education checking of schools records and teachers behavior towards students and education.

**Organization:** Contech International Health Consultants  
Position: Monitoring Officer 01-09-2018To31-12-2018  
Job Description: Health Facility Assessment Survey Punjab to assess the availability, readiness's well as standard of services PHC and SHC facility and to conduct management review with specific references.

**Organization:** FAFEN Free& Fair Election  
Position: Social Mobilizer 01-08-2018 To30-08-2018  
Job Description: Organized Community Based Session with Political Elders, Active Citizens and other stakeholders on different objectives & goals assigned by the organization.

**Organization:** Mariestopes Society  
Position: Social Mobilizer 01-01-2017To31-12-2017  
Job Description (Project based on Reproductive Health) Conducted Activates inside the field among the Organized groups. Organized Community groups and gave them clear orientation

**Organization:** Al Mustaffa welfare Society  
Position: Filed Cordinator 01-01-2016 to 31-12-2016  
Job Description: Review the progress report of field supervisor .implementation of activates of the project monthly and quarterly, review meeting with the team members and high ups.

## **Trainings Workshop and Seminars**

**Family planning**  
Duration: 02 days Organized by: Contch International

**Child Protection**  
Duration: 02 days Organized by: Search for Justice

**Family Planning**  
Duration: 20 Days Organized by: National Institute of Population Studies Islamabad NIPS Islamabad

**State of Budget Transparency in Pakistan**  
Duration: 2 Days Organized by CPDI Center for Peace and Development Initiates Sheikhupura

**Capacity Building Training**  
Duration: 2 Days Organized by Sangat Development Foundation Sheikhupura

**Community Mobilization and Development**  
Duration: 2 Days Organized by Sangat Development Foundation Lahore

**Understanding Leadership, Motivation, Team Building and Management**  
Duration: 2 Days Organized by Bedari Sheikhupura

**Polio Monitoring**  
Duration: 8 Days Organized by Apex Consulting Pakistan. Lahore