MARYAM BANO

TEACHING, MANAGEMENT, ADMINISTRATION

CONTACT INFO

Email: maryamjavaid76@gmail.com Address: House#298/A Railway colony Devis road Sibi Contact # 03322672181

SKILLS

- Management
- Observation Skills
- Communication Skills
- Creativity
- Problem Solving
- Able to work collaboratively
- Computer skills (Ms Office)

LANGUAGES

- Urdu
- English
- Sindhi
- Siraiki
- Punjabi

AWARD

Best Teacher Award by IG FC (2019)

ABOUT ME

I am an innovative and skillful school teacher and administrator who has been working in this field for more than 9 years also capable in some branches of administration,management and computer. High School is not only my work place. Previously, I worked as a CSE(Customer Service Executive) in IBEX GLOBAL for 1 year. I have also done my professional degrees , ADE(Associate Degree in Education), B.ed and M.ed.

EXPERIENCE

Private School Teacher

2012 - 2022

- it is a good career improvement as being a school teacher.
- I have taught in different schools. (Bright Star Public High School, Army Public School, FC Public High School).

Administrator/ Manager

FC Public High School

2017 - 2021

• I have worked in administration/Management for 3.5 years as a Middle Section Head.

CSE (Customer Service Executive) 2016 - 2017

• I have worked in IBEX GLOBAL Karachi as a CSE.

EDUCATION

MASTERS IN IR(INTERNATIONAL RELATIONS)

University of Balochistan | 2015 518/1050 Marks (2nd Division)

BA IN ARTS(SOCIOLOGY, POL. SCIENCE)

University of Balochistan | 2012 444/800 (2nd Division)

MATRICULATION IN SCIENCE

Govt Girls High School | 2008 555/850 (1st Division)