

CURRICULUM ITAE

Rubina Naseem

Address: Street No 13 House No 20 13/20 Sector 35 B Korangi
Cell# 0312-9835799
E-mail: Beenanaseem67@gmail.com

OBJECTIVE:

Seeking a challenging job commensurate to my qualification and experience in order to utilize my skills effectively in a reputed organization where I can utilize my skills & prove my abilities

OVERVIEW:

A result-oriented self-starter, skilled learner and effective communicator a quick learner great team player, very adaptive, determined dynamic & adapting to latest technology.

PROFESSIONAL HIGHLIGHTS:

Company Name SHMA. (KHI- PAK) (A PROJECT OF COMnEt ON PEI)
Designation- Area Supervisor (EPI – Routine Immunization & Polio Eradication) at UC 07 33-Korangi
Duration- 01st September 2016 to 30 Sep 2021

Company Name- Bouch Pharma
Designation Leady Searcher
Duration - 1st Jan 2021 to 30 Nov 2021

Educational Qualification:

BA from Karachi University

Computer Skills:

- Office Packages - Ms. Word, Ms. Excel, Ms. PowerPoint, Ms. Outlook. Email browsing

Personal Skills:

- Sincere Hardworking energetic confident with result-oriented outlook.
- Good organized and planning skills.
- Willing to accept additional responsibilities.
- Positive thinking ability to take challenges motivates others.
- Ability to learn new technologies and procedures very quickly.
- Hard working, interpersonal, communication and presentation skills.

PERSONAL DATA:

Husband's Name - Naseem Ahmed (Late)
Gender - Female
CNIC - 42201-8210347-6
Date of Birth - 12 July 1982
Nationality - Pakistani.
Languages - English, Sindhi Urdu





Edit with WPS Office