

SHAZIA SHAKOOR

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ABOUT ME

I take great pleasure in solving complex problems, creating value and creating scaling effects in 'Public Health. These words become a log of my 09-year-long career. I would like to say thank you to the organizations and teams that I have served, and they have allowed me to be their valued hero.

WORK EXPERIENCE

03 year experince in CHW at Polio Program (Block 14/B)

Area Supervisor

Xcelsior Consulting PVT Limited,

City: Karachi

Country: Pakistan

Xcelsior Consulting PVT Limited Karachi, Pakistan, Area Operation Lead (ASPV) (khi, Pakistan)

- Xcelsior Consulting PVT Ltd is a management consulting, technology services and outsourcing practice established and operating since 2015 with a multi-disciplinary team of professionals they offer a full range of HR services to assist clients in attracting, retaining, motivating and developing an optimum mix of people.
- Leading UNICEF's community Vaccination program for Polio Eradication Initiative and Routine Immunization at Endemic UC (Of Gulshan) supported by WHO, BMGF, Rotary International and GAVI providing Polio Vaccination and Routine Immunization (for 12 Diseases) at the community level.
- Leading a team of 04 people, trained community-based Vaccinators on international guidelines for the Vaccination process, cold chain management, data collection, recording and reporting at Basic Health Units (BHUs). We immunized (95 % of Target) Children and Covered 293 Refusals, mobilized 10731 Persons and 07 Influencers engaged.

RECEPTIONIST

Ali Builder (Pvt Ltd) [05/11/2015 - 04/04/2017]

City: Karachi

Country: Pakistan

- A Receptionist's duties and responsibilities include greeting visitors, helping them navigate through an office, and supplying them with refreshments as they wait. In addition, they maintain calendars for appointments, sort mail, make copies, and plan travel arrangements.

EDUCATION AND TRAINING

Bachelor of Arts

The Islamic University of Bahawalpur

Intermediate of F.A

Board of Bahawalpur from Khawateen College.

Matriculation in Arts.

Govt. Girls H/S 1/P JETHA BHUTTA KHAN PUR

SKILLS

Microsoft Office /Microsoft PowerPoint / Microsoft Word / Microsoft Excel / Skype / Zoom / Microsoft Teams / Google meet / Whatsapp / Internet user /Decision-making / Good listener and communicator / Google Drive / E-mail use / Responsibility / Friendly / Gmail / Active listening / Ability to Work Under Pressure / Flexible / positive thinking / Power Point / Teamwork / Good at being proactive and efficient in high stress situations / Communications / Creativity and problem solving / Highly adaptable / Respect and good atmosphere in teamwork / Respectful.

LANGUAGE SKILLS

Mother tongue(s): **Siraiki** Other language(s):

Urdu

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Reference and d Recommendations

-Will be furnished on request