



Salma Moon

“I am an enthusiastic individual who wants to cope with the day-to-day challenges with honor. To be a part of an organization which will not only utilize my skills and abilities but will help me to move in the modern era where every individual like me is part of a global village. To help an organization in keeping pace with new development in this information era

Experience History

Credit Officer 15/10/2010 to 31/12/2015 Barc Micro Finance Bank

- preparing loan applications
- evaluating clients
- financial information
- calculating risk ratios
- Advising customers on deal terms and structures

Office Assistance 05/05/2020 to Continue Kharadar General Hospital

- Work as receptionist
- Opd Counter
- Work as audit Assistance

QUALIFICATION:

Bachelor of commerce(B.Com) (2013 2nd Division)

University of Punjab (Pakistan)

Major Subject

(Advance/Financial/Cost Accounting, Business Taxation, Business Statistics & Mathematics.

Fine Arts (F.A)

Board of Intermediate & Secondary Education, Lahore, Pakistan

Major Subject

(Civics, Education, Punjabi, English)

Metric (Science)

Boar of Intermediate, Karachi , Pakistan

Major Subject

Physics, Chemistry, Biology, Mathematics

CORE ABILITIES

- **Confident and Courageous for Learning.**
- **Excellent Command on Fellowship with people.**
- **Decision Maker.**

Personal information

Husband'S NAME :

Moon Younas

DATE OF BIRTH :

29-04-1985

ADDRESS:

House# 56, Moh. Nawab colony, BaldiaTown,
Block B, Karachi Gharbi

E.MAIL:

Moon.Younas@yahoo.com

MOBILE NO:

0092-322-0177323

NATIONALITY:

PAKISTANI

NIC NO:

42401-3884145-6

RELIGION:

Christian

MARTIAL STATUS:

Married