

Nationality: Pakistan  
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### PROFESSIONAL EXPERIENCE:

- Position: IT Assistant** **May-2022 till today**  
**Organization: The RISE Education System KP Hangu-Pakistan**  
**Job Description:** Data Entry Of Students & Staff Records, Office Management, Social Media Management, Documentations, System And Networks Troubleshooting, CMS Portal, Printing, Copying & Scanning, CCTV management, Financial Reports, Budgets, Income And Expenditures Reports etc.
- Position: Computer Science Teacher** **Aug-2020 to May-2022**  
**Organization: Winsome Education Academy Hangu, Pakistan**  
**Job Description:** Prepare and deliver Computer Science lectures to the Secondary-Level and Higher Secondary level students With Practical Lab Practices. And Also taught the other subjects I.E. Math And General Science.
- Position: Computer Operator** **Jan-2018 To Jun 2020**  
**Organization: Hangu Institute of Science & Technology School & College Hangu, Pakistan**  
**Job Description:** Data Entry, Database Management, Network & System troubleshooting, Record keeping, Documentation, File Management, Invoice generation, CCTV, Printing and other duties assigned by seniors.

### EDUCATION:

- Bachelor of Science in Computer Science (BS.CS)** **CGPA:2.72/4** **2013-2018**  
CECOS University of IT & Emerging Sciences Peshawar, Pakistan
- Inter/H.S.S.C/A-Level (Pre-Engineering)** **2011-2013**  
Hangu Institute of Science & Technology College Hangu, Pakistan
- Matric/S.S.C/O-Level (General Science)** **2009-2011**  
Govt. Centennial Model High School Hangu, Pakistan

### BASIC SKILLS:

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|--------------------------|--------------------------|
| Android/Window/Linux O.S | Web-Administration (CMS) |
| Network Administration   | Computer Operations      |
| Database Administration  | Internet Browsing        |

- 🖥️ Adobe-Photoshop
- 🖥️ Adobe-Illustrator
- 🖥️ Adobe In-Design
- 🖥️ Software Quality Assurance
- 🖥️ Troubleshooting (System & Networks)
- 🖥️ CCTV Management

- 🖥️ Social Media (FB, Twitter, YouTube, LinkedIn, Instagram)
- 🖥️ Data Entry (30 WPM)
- 🖥️ MS Office (Excel, Word, Point, Access)
- 🖥️ In-Page Urdu, English
- 🖥️ Typing (English, Urdu, Pashto, Arabic)

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## **CERTIFICATES:**

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| 📄 Aviatrrix Certified Engineer Multi Cloud Network Associate | <a href="#">Aviatrrix</a>          |
| 📄 Microsoft Certified Azure Administrator Associate          | <a href="#">Microsoft</a>          |
| 📄 System Admin & IT Infrastructure Services                  | <a href="#">Coursera</a>           |
| 📄 Certified Network Security Specialist-CNSS                 | <a href="#">ICSI</a>               |
| 📄 Microsoft Certified Azure Fundamentals                     | <a href="#">Microsoft</a>          |
| 📄 The Fundamentals of Digital Marketing                      | <a href="#">Google garage</a>      |
| 📄 HCIA & HCIP - Routing & Switching                          | <a href="#">Huawei</a>             |
| 📄 CCNA Training Certificate -CCNA                            | <a href="#">CISCO Academy</a>      |
| 📄 Essentials of Cyber Security-ECS                           | <a href="#">KP IT Board</a>        |
| 📄 Technical Support Fundaments                               | <a href="#">Coursera</a>           |
| 📄 Software Quality Assurance                                 | <a href="#">UNDP Pakistan</a>      |
| 📄 Computer Operator  | <a href="#">Logic IT Institute</a> |
| 📄 Graphic Designing  | <a href="#">KP IT Board</a>        |
| 📄 Microsoft Office   | <a href="#">Logic IT Institute</a> |
| 📄 HCIA - Security  | <a href="#">Huawei</a>             |
| 📄 Big Data 101   | <a href="#">Cognitive Class</a>    |
| 📄 Hadoop 101   | <a href="#">Big Data</a>           |

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## **PERSONAL:**

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|--------------|--------------------|-------------|
| 📄 Hard Work  | 📄 Punctual         | 📄 Loyal     |
| 📄 Supportive | 📄 Team Leading     | 📄 Team work |
| 📄 Passionate | 📄 Adaptive Learner | 📄 Quick     |

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## **LANGUAGES:**

🗣️ 📄 English

🗣️ 📄 Urdu

🗣️ 📄 Pashto

🗣️ 📄 Hindi

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## **REFERENCES:**

Will be provided if needed.

