

# SUNIL SALEEM



**Address:** House no: 76-E, Street no: 6 Gulbahar Colony Lahore cantt.  
**Mob#** 0321-1459969, 0311-1459969

## OBJECTIVE

I am currently looking for a full time position in an environment that offers a greater challenge, increased benefits for my family, and the opportunity to help the company advance efficiently and productively

## QUALIFICATION

Matric	Lahore Board
I.Com	Lahore Board
B.Com	PU Lahore

## PERSONAL

- Father's Name SaleemMasih
- D.O.B 01-Oct-1990
- CNIC 35201-2184596-1
- Religion Christian
- Nationality Pakistani
- Marital Status Single
- Gender Male

## WORK EXPERIENCE

### 1. COMPANY NAME: SLUSH MONKEYS

Designation: Cashier  
Tenure: July 2020 to May 2022

### 2. COMPANY NAME: SZARAM INTERNATIONAL

Designation: Research Associate  
Tenure: Nov 2016 to Nov 2017  
Responsibilities:

- 1)Research suitable candidates for vacant position
- 2)Making queries from Candidates
- 3)Forward to Recruitment Manager
- 4)Always in liaison with Recruitment Manager

Designation:Assistant Manager HR

Tenure:Dec 2017 to Date

Responsibilities:

- 1)Find resources for vacant position
- 2)Observe the Client's Requirement
- 3)Shortlisted Candidates
- 4)Forward HR Manager
- 5)In this role I am directly reporting to CEO
- 6)Making Schedules & Appointments of shortlisted candidates

### **3. COMPANY NAME:TAHIR ZAMAN MARKETING (UNILEVER)**

Designation:Sales Supervisor

Tenure:Feb 2011 to March 2015

Responsibilities:

- 1)Manage the Sales Team according the Target set by Sales Manager
- 2)Achieved the Monthly targets
- 3)Decorating the HUT (point of sales)
- 4)Liaison with customers
- 5)Analysis their requirements

### **4. COMPANY NAME:MANAGEMENT SERVICES PROPONENT (MSP)**

Designation:Data Entry Operator

Tenure:July 2010 to Dec 2010

## **LANGUAGE SKILLS**

- Urdu
- English
- Punjabi

## **REFERENCE**

- Will be furnished on demand.