|  |  |  |
| --- | --- | --- |
|   ObjectiveSeeking for Job Related Qualification in performance-oriented organization and to become a part of an organization that offers a challenging position in a good working environment where I can share my professional qualification, knowledge, skills and ability*.***PERSONAL INFORMATION****CNIC#** 54400-3666191-3**Marital Status:** Unmarried**Domicile:** QuettaContact**Address:** H#23/1 Chiltan Road Quetta Cantt**PHONE:** +92-317-8117712**EMAIL:**shaharyarmalik0606@gmail.comHobbiesReadingFootball |  | **Shaharyar Ahmad**EDUCATIONSSC2010 - 12Science 755/1050 1st Division Grade AHSSC2013 - 15Pre-Engineering 590/1100 2nd Division Grade C**Bachelors**2019Arts 406/800 Grade CWORK EXPERIENCEM&P Couriers (E-Commerce)Period: Sept 2018-July 2020 **Position**: Operations Assistant**Responsibilities**: Record Keeping, Data Management and Customer Services.Leopards Courier Services (E-Commerce)**Period:** Aug 2020 –Sept 2022**Position:** Team Leader Operations**Responsibilities**: Reports Management, Branch Manager, Zonal Data Coordinator, Manager Customer Services and Sales Manager (E-commerce)**Professional Skills**MS OfficeLeadership SkillsTeamwork ExpertQuick LearnerExcellent Communication Skills (Verbal and Written)Data Management and Record Keeping Expert |
|  |  |  |
|  |  |  |