

Jinnah Town, Quetta, Pakistan

Summary

I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker and am keen and very willing to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas.

Skills

Accounts Manager | Computer Operator | Data Entry | Microsoft Office

Experience

Dec 2022 - Present	Executive Toyota Quetta Motors, Quetta, Pakistan
Mar 2015 - Oct 2018	Software Operator Accounts Manager Buraq Technologies (Pvt) Ltd, Quetta, Pakistan

Education

2022 O	University of Balochistan Quetta Pakistan
	Diploma
	Physical Education & Sports
	Completed
2021 🔶	University of Balochistan Quetta Pakistan
	Bachelors in Arts
	Economics
2014 0	premier academy of computer sciences
	Diploma
	IT & DIT
	Completed

Languages

Pashto Expert **Urdu** Expert English Intermediate

