Engr. Muhammad Shoaib

Network/System Administrator

Personal Information

H# 8-40/1804 Anwar Shah Street
Rehmat Colony No 1 Sirki Road
Quetta, Balochistan, Pakistan

+923337800770
engrmshoaib194@gmail.com

in muhammad-shoaib-a44b67246

Professional skills

Computer Networks
Advanced

System Administration
Advanced

Video Conferencing/I.P Cameras Configuration
Expert

Windows Server Installation/Configuration
Advanced

Voice Over I.P
Advanced

Conflict Managment
Advanced

Network Access point Configuration
Advanced

Microsoft Office
Advanced

👤 Profile

Experienced IT professional with 6 years of expertise in Computer Networks, System Administration, VoIP, IP cameras configuration, and MIS Administration. Holds a degree in Computer Engineering. Proven ability to design and manage network infrastructure for seamless operations. Strong track record in optimizing system performance and productivity.

💼 Employment History

Network & Database Administrator (B-17) - Ministry of Human Rights Government of Pakistan, Quetta, Balochistan, Pakistan

August 2020 - June 2022

Experienced Network & Database Administrator for the Ministry of Human Rights, Government of Pakistan.

• Designed and implemented network infrastructure, ensuring smooth operation of the provincial-level Management Information System (MIS) in Balochistan.

• Recognized by the Minister of Human Rights for successfully linking the server with Islamabad's network.

• Proficient in network management and MIS administration.

System & Network Engineer - Child Life Foundation, Quetta, Balochistan, Pakistan

January 2020 - September 2020

Experienced Network Administrator skilled in networking, access point configuration, video conferencing, Windows server configuration, thin client setup, VoIP, CCTV/IP cameras configuration, and management information systems.

• Installed, configured, and monitored various systems, assuming a leadership role in all areas.

• Conducted training sessions for healthcare professionals on the utilization of the Management Information System (MIS).

• Provided essential IT services during the COVID-19 pandemic, ensuring uninterrupted communication and support to hospitals.

• Recognized at a national level by the CEO of Child Life Foundation for exemplary frontline humanitarian efforts.

System Engineer - BurhanTek Solutions, Quetta, Balochistan, Pakistan

September 2019 - January 2020

• Skilled in System Administration, maintenance, and expert installation of computer hardware components, including CCTV and IP cameras.

• Ensured seamless operation of systems through routine maintenance tasks.

• Successfully implemented new hardware solutions to optimize performance and functionality.

Languages

English
Proficient

Urdu
Native

Punjabi
Native

Pashto
Conversational

💼 Employment History

Jr.Associate (I.T) - Balochistan Education Endowment Fund, Quetta, Balochistan, Pakistan

January 2017 - August 2019

As a Junior Associate (I.T):
- Designed and managed network infrastructure, including hardware installation and configuration.
- Conducted troubleshooting and system administration tasks for smooth operations.
- Completed specialized network training at Pakistan Ordnance Factories, enhancing skills applied in the role.

IT Assitant - Multisoft Tracking, Quetta, Balochistan, Pakistan

June 2016 - Dec 2016

- Provided technical support and resolved hardware, software, and network issues.
- Assisted in system installation, configuration, and maintenance.
- Supported IT projects and collaborated with team members.

🎓 Education

Computer Engineering - Balochistan University of Information Technology, Engineering and Management Sciences., Quetta, Balochistan, Pakistan

August 2012 - September 2016

Computer Engineering graduate actively involved in volunteer activities throughout my degree.
Strong foundation in computer engineering principles combined with a passion for making a positive impact through community engagement.

💬 References

Danyal Sarwar Khan - Former Director Ministry of Human Rights, Regional Office Quetta, Government of Pakistan

danyal.skm@gmail.com   - +923337855211

Dr. Malik Hammad Ahmad - Assistant Professor (Human Rights/Peace Education) at Allama Iqbal Open University

hammadlaang@gmail.com   - +923336656529

Zarak khan Kasi - Project Manager Digital Transformations

zarak.khankasi@abacuscambridge.com   - +923218227699