



# Muhammad Naveed

**Home :** 87300, Quetta, Pakistan

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**Gender:** Male **Date of birth:** 19/02/1999

## OBJECTIVES

### Career Objective

My objective is to contribute my skills and dedication within diverse professional settings, ranging from corporate environments to educational institutions, both on a national and international scale. With a strong commitment to hard work, punctuality, and sincerity, I aim to establish myself as an industrious team member. I am dedicated to providing valuable and impactful services, and I am resolute in fulfilling my responsibilities with unwavering devotion.

## EDUCATION AND TRAINING

[ 01/10/2018 – 15/09/2022 ]

### BS Computer Science

*Baluchistan University of Information Technology, Engineering and Management Sciences*

**Address:** Airport Road, Baleli Road, 87300, Pakistan

**Field(s) of study:** Computer Science

**Final grade:** 3.232/4.0

[ 13/08/2023 ]

### Foundations of Cybersecurity

**Google** <https://www.coursera.org/account/accomplishments/verify/J5GAPJMQG49P>

## WORK EXPERIENCE

### Wordpress Web Developer

*Ayaan Enterprises*

**City:** Quetta

**Country:** Pakistan

### Android App Developer

*XpertGlow*

**City:** Quetta

**Country:** Pakistan

### Blogging & SEO

*Freelancing*

**City:** Quetta

**Country:** Pakistan

### Data Analyst

*XpertGlow*

**City:** Quetta

**Country:** Pakistan

Helping clients make data-driven decisions and insights.

### Web Developer internship

*Ayaan Enterprises*

**City:** Quetta

**Country:** Pakistan

## PROJECTS

[ 01/08/2021 – 15/08/2022 ] **BUITEMS SMART VOICE ASSISTANT Final Year Project**

BUITEMS SMART VOICE ASSISTANT was my Final Year Project for my Bachelors degree. It was developed for our university in order to solve navigation problems. one can easily find any office, classrooms, blocks etc., by using our application.

**Link:** <https://drive.google.com/file/d/10gluqp7gyjVwntlzH5WMyP09mGTZxv8q/view?usp=sharing>

## VOLUNTEERING

**Campaign Lead Volunteer Work** Quetta

BUITEMS Winter Cloths Donation Drive was started with the purpose of collecting used winter clothes from people and donating to poor and needy people. We have successfully distributed to more than 1000 people. As a campaign core member, I was responsible for collecting data, supervising camping members and leading overall drive.

**Link:** [https://drive.google.com/file/d/10PpPxCR1gKyziYhGpdUPrjC1YnE7Uj\\_c/view?usp=sharing](https://drive.google.com/file/d/10PpPxCR1gKyziYhGpdUPrjC1YnE7Uj_c/view?usp=sharing)

[ 2028 ] **Plantation in Takato Mountain** Quetta

I have completed Plantation in Takato Mountain volunteer work several times with Khidmath Tolana. It is an active volunteers group that start plantation drive every season of the year. It is our small role for global warming and it is also very beneficial for animals in that area.

## DIGITAL SKILLS

Data Science | Data Collection, Data Processing, Data Analysis, Data Visualisation | Power Apps, Power Automate, Power Flow, Power BI | Data Visualization Tableau (Good Standing) | Microsoft Office | Typing - 40+ WPM | Adobe Photoshop Gimp 2 Canva etc | Wordpress Development

## LANGUAGE SKILLS

**Mother tongue(s):** Pashto

**Other language(s):**

**Urdu**

**LISTENING C2 READING C2 WRITING C2**

**SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2**

**English**

**LISTENING C2 READING C2 WRITING C1**

**SPOKEN PRODUCTION B2 SPOKEN INTERACTION B2**

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## RECOMMENDATIONS

**Assistant Professor**

**Name:** Mr. Muhammad Bilal

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Department of Computer Science, FICT

BUITEMS, Quetta

**Assistant Professor**

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