Zubair Khan Panezai

CONTACT



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House 8-20 Usaman road,



8 May 1988

EDUCATION

Graduation in Political science and Sociology University of Balochistan 2017 – 2019

Intermediate in **Economics**

University of Balochistan 2008 – 2010

Matriculation in Science

Islamia High School Quetta, 2004 – 2006

SKILLS

Microsoft Excel Microsoft Word Microsoft Powerpoint

Google Docs

Google Sheets Google Slides

Google Forms

Google Meet

Google Drive

Google BigQuery

Tableau **Power BI**

LANGUAGES

Urdu **English**

Pashto (Mother tongue)

ABOUT ME

I am well versed in communication skills and a responsible team member, committed to deliver high quality work that meets the needs of stakeholders.

As a data analyst, I have a strong understanding of the latest data analysis techniques and tools. I have visited most of the districts of Balochistan for data collection, and I am proficient in using data tools for collected data.

Overall, I believe my skills and experiences make me a strong candidate for any field-related job and data analyst role, and I am excited about the opportunity to contribute my expertise to your organization.

WORK EXPERIENCE

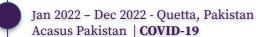


Jan 2023 - Quetta, Pakistan

Acasus Pakistan | Polio Eradication Initiative

Provincial Data Support Officer - Acasus office, Quetta

- Developed checklists on Acasus data application for SNID intra-campaign monitoring and cluster polio campaigns
- Trained field monitors on developed checklists for various assignments including 24/7 birth dose assessment, SNID intra-campaign monitoring, and taking clusters
- Prepared visit plan of field monitors
- Supervised field monitors during polio campaigns and other assessments
- Conducted daily data reviews and debriefs with field monitors on field-related activities
- Cleaning, organizing and analyzing on data collected during various campaigns and field visits
- Developed data models/trackers on Excel and Google Sheets for smooth data analysis
- Provide support to IAs (Implementation Associates) on data analysis and reports preparation



Provincial Data Support Officer at Expanded program on Immunization

- Prepared daily reports on COVID-19 vaccination, testing and its stocks
- Conducted virtual meetings with Federal and Provincial Health Departments
- Conducted meetings with Balochistan Health Department regarding COVID-19 vaccination and testing
- Prepared Budget for Covid-19 Vaccination Campaigns
- Handled NIMS and COVIM related queries



Mar 2021 - DEC 2021 - Quetta, Pakistan

Acasus Pakistan | COVID-19

Data Supervisor / Trainer at Expanded program on Immunization

- Trained Govt vaccinators on NIMS and COVIM to improve vaccination and vaccine stock compliance
- Ensured complete, accurate and timely monitoring and review of COVID-19 vaccination data entry into
- Handled queries related to NIMS and COVIM



May 2020 - Feb 2021 - Quetta, Pakistan

Acasus Pakistan | COVID-19

Data Entry Supervisor / LAB in-Charge at Public Health Laboratory, Fatima Jinnah Chest Hospital, Quetta

- · Ensured details of suspects and patients of COVID-19 and their test results information recorded in CMDU portal
- Ensured the accuracy of COVID-19 patients data
- Ensured the provision of COVID-19 test results to suspects/patients in timely manner
- Ensured attendance compliance of all data entry operators
- Ensured compliance of work performance of all data entry operators



Mar 2019 - Sep 2019 - Quetta, Pakistan

RIZ Consulting | Polio Eradication Initiative

Field Monitor

- Undertook field visits for monitoring the APEX field teams according to the formats set by the organization as per the work plan shared by RIZ
- Monitored morning and evening meetings of APEX field teams
- · Prepared daily reports of visits and submitted them to the supervisor



Aug 2018 - Nov 2018 - Quetta, Pakistan

Trust for vaccine and Immunization | Stunting prevention Project

Research Officer

- · Data collection of project Activities
- Preparing and maintaining documentation on daily basis
- To ensure proper distribution of supplies, usage of equipments and vehicle moments To look after overall day-to-day field activities



Feb 2015 - Feb 2016 - Quetta, Pakistan Organization for the Development of Youth

- **Social Mobilizer**
 - · Awareness Sessions with communities · Conducting meetings for mobilization
 - Strategic Management
 - Engaging communities in different social action projects