



ASMATULLAH

CONTACT

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3-1-1995

OBJECTIVE

I want to secure a responsible career opportunity to fully utilize my knowledge trainings and skills, while making a significant contribution to the success of the organization.

SKILLS

- Training & Development
- Strategic Mangament
- Decision Making
- Organization Development
- Talent Acquisition
- Performance Management
- Leadership Management
- Effective Interpersonal skills
- Effective Conceptual skills
- Good Presentation Skills
- Good Communication skills

LANGUAGE

- ✓ English
- ✓ Urdu
- ✓ Pashto

EXPERIENCE

- ✓ 2 Years Experience as a **Fees Collection Clerk** in **Kuwat Teaching Hospital (KTH) Peshawar.**
- ✓ 2 Months Experience in **Jasmhid Flour Mills Hanju.**

EDUCATION

QACC University of Peshawar M.com Grades - 2.95/4.00	2021
Qurtuba University of Peshawar B.com Grades - 3.7/4.00	2018
KPK Technical Board D.com Grades - 779/1200	2016
BISE Kohat Matriculation Grades - 695/1050	2014

REFERENCE

Dr. Hameed Rehman
| 0335-5500771

HOBBIES

Recite Holy Quran
Gardening
Technologies

SOFTWARE SKILLS

Basic Computer Information
Microsoft Office
Internet Browsing

SHORT COURSE

- ✓ Short Course of Microsoft Office form MCL Academy Peshawar in 2018.
- ✓ Quick Book Pamir Academy in 2019.
- ✓ Quick Book & Peach Tree QACC University of Peshawar (NAVTTTC)