



ADEEL AHSAN KHOKHAR

I am a dedicated and hard working computer operator and insurance lo...

✉ ahsankhokhar234@gmail.com

☎ 03446464280

🏠 Kotli Peer Ahmad Shah, Gujranwala, Pakistan, 50250 Gujranwala

📅 November 13, 2000

📍 Gujranwala

♂ Male

🇵🇰 Pakistan

👤 Single

SKILLS

Excel and Word

Microsoft Office

LANGUAGES

English

Urdu

HOBBIES

■ Browsing on Internet

QUALITIES

■ Interpersonal skills, Initiative, Drive and determination, Willingness to learn, Attention to detail, Teamwork skills, Leadership skills, Problem-solving skills, Ability to work under pressure, Flexibility,

PROFILE

I am a flexible and experienced insurance Loss adjuster and computer operator with excellent time management skills. I am a good communicator with proven inter personal skills and am used to working in a team whilst also being capable of using own initiative. I am skilled In dealing with problems in a resourceful manner and negotiating to achieve beneficial agreement. I am always enthusiastic to learn and undertake new challenges.

EDUCATION

Matriculation	Jan 2013 - Dec 2017
Govt. Comprehensive High School, Gujranwala	
Intermediate	Jan 2021 - Dec 2021
BISE Gujranwala, Gujranwala	

EMPLOYMENT

Computer operator	Jan 2022 - Mar 2024
Capital Inspection Company Pvt Ltd., Gujranwala	
I am a senior Computer operator in this company for two years.	
Loss adjuster	Jan 2022 - Mar 2024
Capital Inspection Company Pvt Ltd., Gujranwala	

COURSES

HVAC	Jan 2020
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I consent to the processing of my personal data for the purpose of recruitment for the position to which I am applying.

Gujranwala, March 23, 2024

A handwritten signature in black ink, consisting of a large, stylized initial 'A' followed by several loops and a horizontal line extending to the right.

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