



Ahmar Haseeb


Looking forward to an opportunity in an environment where I can make the difference, having the energetic pace and ability to scale the peaks of professional excellence.




Personal details

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 Block # 23, Flat # 02, Street # 126, Sector G-11/4 Islamabad

 September 09, 1994



Software's and Tools

- MS Excel 
- MS Word 
- MS PowerPoint 
- MS Outlook 
- PowerBI 
- Bloomberg 
- Guardian Software 
- HRMS/PMS 
- E-Views 
- MT4 & MT5 

Education

- | | |
|---|----------------------------|
| <u>Masters of Business Administration-Finance</u>
Bahria University, Islamabad
CGPA 3.65 | Sep 2017-Jan 2019 |
| <u>Bachelors of Business Administration-Finance</u>
Air University, Islamabad
CGPA 3.38 | Sep 2013-June 2017 |
| <u>HSSC-Pre-Engineering</u>
I.M.C.B G-10/4, Islamabad
60% Marks | Jun 2010 – Jun 2012 |
| <u>SSC-Science</u>
I.M.C.B G-10/4, Islamabad
60% Marks | Apr 2008 – Apr 2010 |

Employment

- | | |
|--|----------------------------|
|  <u>Data Analyst</u>
<u>Nemesis Asset Management LLP-UK Based</u>
<u>FGK Back Office Services (Private) Limited</u> <ul style="list-style-type: none">• Check and monitor the data feeds.• Maintain the performance data of the system.• Investigate data/performance related queries raised by team.• Maintain the data of asset under management for presentation to higher management.• Data updation and reconciliation of accounts upon requirement• Produce daily, weekly, monthly, and quarterly reports as per business requirements.• Provide statistics and data analysis to management on weekly basis.• Produce weekly meeting minutes for the team meeting.• Maintain the portfolio management system and monitoring of structured products & bonds expiries.• Input & update the securities/prices requested by the front office.• Open new accounts at the request of compliance.• Monitor the KYC module and notify compliance of any upcoming expiration of documents. | Feb 2023-Present |
|  <u>Executive Business Analyst</u>
<u>Riphah-Islamic International Medical Collage Trust-Head Office</u> <ul style="list-style-type: none">• Ensure effective delivery of all business components, both strategic and operational through various business units.• Responsible for guiding Business unit management through business change process and promote organization values.• Review organizational health to identify challenges & priorities aligned to business plans.• Different department's dimensional data analysis of organization (i.e.HR, Finance, Marketing, Procurement etc.) and present to higher management for further decision making. | Oct 2021 – Feb 2023 |

Skills

Excellent analytical skills ●●●●●

Excellent communication and interpersonal skills ●●●●●

Quick learner and keen observer ●●●●●

Excellent knowledge of financial concepts ●●●●●

Hard working with Positive attitude ●●●●●

Self-managing and Punctual ●●●●●

Languages

Urdu ●●●●●

Punjabi ●●●●●

English ●●●●●

- Analyzes and clearly presents data and other information to identify.
- Significant trends or key issues, provide recommendations and make presentations on trends, forecasts, supplies and to predicts future potentials.
- Develop strong partnerships across the business to deliver complex messages and insights.
- In conjunction with peers, build and own management analysis portfolio and procedures including different business functions.
- Liaises between reporting, analytics, and data science, Awareness of data privacy and legal issues for escalation to Manager if necessary.

Officer Business Continuity Planning **Khushhali Microfinance Bank-Corporate Office**

Feb 2019-Oct-2021

1. Updation & Analysis of BCP/DR Plan
 - Assist Manager to update, prepare and analysis of BCP/DR plan to obtain the approval of competent authority to ensure that BCP Plan is disseminated across the network for all areas of the organization.
 - Ensure BCP/DRP plan remains current with respect to all system, application, structural, etc. changes and updations.
2. Coordination of BCP Activities
 - Be the focal contact point for all the activities of BCP Desk
 - To coordinate with all the departments/ Retail Area Offices (for branches) to ensure that their plans are up to date.
 - Assist Manager BCP & OPR in preparing report on BC instances and actions taken, along with evaluation of BC plan.
3. Testing of BCP
 - Coordinate with stakeholders to have BCP plan tested across the network on given intervals.
 - Assist Manager BCP & OPR in preparing report on BCP testing exercises along with evaluation of BCP plan.

Internships

National Bank of Pakistan

Islamabad High Court Branch G-10, Islamabad

Aug 2016 – Sep 2016

Askari Bank

G-11 Markaz Branch, Islamabad

Jul 2015 – Aug 2015

MCB

G-11 Markaz Branch, Islamabad

Aug 2014 – Sep 2014

Certificates & Trainings

Anti Money Laundering (AML) Training

Mar 2023

[access LMS](#)

Foreign Account Tax Compliance Act (FATCA) Training

Mar 2023

[access LMS](#)

Employee Health Insurance Benefits Training

Sep 2021

[Khushhali Microfinance Bank](#)

Essential of Information Security Awareness Training

Sep 2021

[Khushhali Microfinance Bank](#)

Research/Thesis

- Capital structure and firm performance: A comparative study between Islamic Banks and Conventional Banks **Jun-2017**
- The impact of cash conversion cycle on the firm performance: Evidence from cement sector of Pakistan **Jan-2019**

Extra-Curricular Activities

- Professional trader at Pakistan Mercantile Exchange (PMEX) **Jul 2023-Present**
- Investor/financial expert at financial institutions i.e. commercial banks, microfinance banks, asset management companies etc. **Aug 2022-Present**
- Professional trader at Pakistan Stock Exchange (PSX) **Jan 2017-Present**