

Ahmed Usman Farooq,
Finance Officer,
3740567383501,
Islamabad.

Subject: Extension of Contract and Salary Increase Letter

Dear Ahmed,

This is with reference to your employment contract with CHIP Training & Consulting (CTC) for the position of Finance Officer that has been expired on 30th September 2023.

It is hereby to inform you that your contract has been extended until 31st December 2023.

Furthermore, we would like to inform you that starting from 01st October 2023 your monthly salary has been increased and your new salary will be PKR 70,000/- subject to withholding tax.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Thank you, and we look forward to your ongoing commitment and achieving company's objectives.

Regards,

