Ref: TRF-Punjab-044/May/N

May 3rd, 2025



Mr. Ali Haider 3540128764903 Safety & Customer Experience Officer Sheikhupura - Punjab

## Subject: Transfer of Services

Dear Ali Haider,

As part of the recent project restructuring and management decisions to optimize field operations, your role is being adjusted to support multiple stations. Accordingly, effective **May 1, 2025**, you are hereby assigned to monitor the following stations:

- 1. 13078599 Arsalan Filling Station Punjab Sheikhupura
- 2. 12777498 Zamzam CNG Filling Station-Punjab Sheikhupura
- 3. 13108814 Kala Shah KAku Filling Station- Punjab Sheikhupura

Consequently, in recognition of your expanded responsibilities, your salary will be increased by PKR 2,000 effective June 1, 2025. However, please note that this adjustment does not entitle you to any transfer allowance. All other terms and conditions of your existing employment contract shall remain unchanged.

Please coordinate with your immediate supervisor to ensure a smooth transition and to receive the necessary guidance and support for your revised assignment.

We appreciate your flexibility and dedication in supporting these operational changes and look forward to your continued contributions

Regards

HR Department CHIP Training & Consulting

CC;

Personal File.