ALI RAZA

+92-304-1787-307, soc.aliraza@gmail.com

**Flat No. A-09, Block A-1, Johar Complex, Main University Road, Scheme-33, Gulzar Hijri Karachi**

|  |  |
| --- | --- |
|  |  |

Self-driven, detail-oriented young professional looking forward to work and enhance skills; more importantly want to grow with a dynamic organization to achieve the goals.

**1. Family name:** Ali

**2. First names:** Raza

**3. Date of birth:**  11/11/2000

**4. Passport/Nationality holder:** Pakistani 45204-8600739-5

**5. Education:**

|  |  |
| --- | --- |
| **Institutions** | **Degree(s) or Diploma(s) obtained:** |
| Shah Abdul Latif University, Khairpur (Mir’s) Sindh -Pakistan (2020- 22) | Bachelor of Arts (B.A) |
| Govt, Degree College, Pir.Jo. Goth, Khairpur (Mir’s) Sindh -Pakistan (2018) | Higher Secondary Certificate Part -II |
| Govt, High Hadal Shah, Kingri, Khairpur (Mir’s) Sindh -Pakistan (2016) | Secondary School Certificate |

**6. Certificates and Courses:**

Diploma in English Language from Domino English Learning Centre - Johar Campus, Karachi,

2017-18

**7. Computer skills:** MS applications (Word, Excel, PowerPoint)

**8. Experience:**

* 2-years’ experience of Office Assistant/Computer Operator, Storekeeping, inventory maintenance and record keeping with M/s. Sardar Muhammad Ashraf D. Baluch (Pvt.) Ltd.
* 1 year as Receptionist with Shahrukh M/s. Sardar Muhammad Ashraf D. Baluch (Pvt.) Ltd.
* 5 months experience in CTC vehicle straddling project as a Safety warden At Marwat ss KHISOUTH
* 5 months experience in CTC Vehicle straddling project – Safety and customer experience officer ( Explosive department regional office Karachi as a representative from shell (Pvt.) Ltd.)

**9. Language skills:** (1 - excellent; 5 - basic)

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Reading** | **Speaking** | **Writing** |
| **English** | **1** | **2** | **2** |
| Urdu | 1 | 1 | 1 |
| Sindhi | 1 | 1 | 1 |

**10. Specific interest in the region:**

|  |
| --- |
| **Country** |
| Pakistan, Asia and Europe |