



Ali Safdar Khalil



0092-3159357201



Alisafdarkhalil87@gmail.com



4th Floor, CBG head Office The Bank of Khyber, 24 The Mall Peshawar

EXPERTISE

Microsoft Word

Microsoft Power Point

Microsoft Excel

Computer Skills

Writing Skills

EDUCATION

M.S (Economics)

2012-2016

Institute of management Sciences
Peshawar

B.S HONS (Economics)

2007-2011

Institute of management Sciences
Peshawar

F.Sc (Pre- Engg)

2004-2006

BRAINS Degree Collage Peshawar

Metric (Science)

2004

LANGUAGES

Pashto (Native)

English

Urdu

OBJECTIVE

Bearing a diversified Academic background with compelling ambition for learning. I seek a challenging career that gives me a chance to prove my technical and intellectual abilities, polishes my skills, and adds to my professional achievements.

EXPERIENCE

Bank of Khyber (Head office) | Nov-2020 –Present

Office Assistant

Maintaining MIS, Loan Processing, Telephonic and Physical verification of the customers, Reporting to State Bank of Pakistan and head Microfinance Division on Weekly, Monthly Bases, in both of the Microfinance Division and Government Initiative Schemes

British American Tobacco Company

Akora Khattak Factory | July 2011-Aug 2011

Intern: Conducting Social Responsibilities in Tobacco Production SRTP Survey for BAT Pakistan

Pakistan Tobacco Board

Head Office | Aug-2008 Sep-2008

Internship: Drafting and Reporting data to Ministry of Commerce

ACCOMPLISHMENTS

Member of Provincial Youth Assembly 2014 (Peshawar)

Determinants of Saving (Final Year Project B.S (HONS)

Represented Belgium in GIKIMUN 2011 from Im|sciences

Monetary Policy Transmission effect on Trade Balance and Exchange Rate pass-through Effect on Trade (A case study of Pakistan)

Skills & Hobbies

Campus: Social Committee, Sports event organizer (im|premier League)

Computer: Gretl, Views, Excel Analyzing and DATA forecasting Software's.

Sports: Cricket Football, Volleyball, Table Tennis.