

Resume of "ARIF ALI"

PERSONAL INFORMATION

Father Name: Rajab Ali
Date of Birth: 17th-Feb-1985
Religion: Islam
Material Status: Married
Address: Flat # 4 Metro Villas Airport Road Quetta
Mobile: +92-3362555806
Email: arifalipirzada@gmail.com

EDUCATION

- 2013 **Bachelors**
- University of Balochistan
 - 2nd Division
- 2010 **Intermediate**
- B.I.S.E, Quetta
 - 2nd Division
- 2004 **Matriculation**
- A-One City Public Model High School, Quetta
 - 2nd Division

PROFESSIONAL EXPERIENCE

- 03/2023 – Till Date **Admin Officer**
- Center for Peace & Development (**CPD Balochistan**)
 - Funded by Trust for Democratic Education and Accountability (**TDEA**)
- 03/2020 – 05/2022 **Accountant**
- ND Super Mart Airport Road Quetta
 - Extra charge given by owner as General Manager for few months
- 12/2017 – 09/2019 **Computer Operator**
- Al Kasib Group of Engineering (**AGES Consultants**) Quetta
 - Funded by **USAID**

- 01/2017 – 11/2017 **Data Entry Operator**
- Taaleem Foundation Health Initiative Quetta
 - **(National AIDS Control Program)**
 - Funded by **Global Fund**
- 02/2016 – 12/2017 **Administrator**
- **The Educators** (A Project of Beacon house) Airport Road Campus
 - Extra charge given by Director as **Accountant**
- 03/2012 – 07/2015 **Computer Operator**
- Wilderness School & College Quetta
 - Extra charge given by Principal as **Record Keeper**
- 2011 – 2012 **Ultrasound Technician (as a part time)**
- Jilani Hospital Satellite Town Quetta
- 05/2008 – 03/2012 **I.T Incharge**
- Corporate Courier Service (Pvt) Ltd Quetta
 - Extra charge given by Network manager as Acting **Operation Supervisor** for only two months
- 2005 – 2008 **Cargo Officer**
- TCS Courier Service (Pvt) Ltd Quetta
Also worked in various departments in TCS
 - Customer services Department
 - Data Processing Department
 - Operation Department
 - Logistic Department
 - Administration
- 2004 – 2005 **Asst. Operation Supervisor**
- OCS Courier Service (Pvt) Ltd Quetta
- 2004 – 2004 **Data Entry Operator**
- DCS Courier Service (Pvt) Ltd Quetta

ADDITIONAL DEGRESS

- 2003 **System Operating Course**
- Digital Computer Institute, Quetta

LANGUAGE

English	Read	Write	Speak
Urdu	Read	Write	Speak