

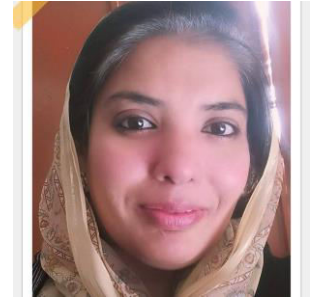
ARIFA MARYAM

H/NO B1/304, Mohallah

Farooqi Chakwal

Email: arifarana1988@hotmail.com

Cell: +92 305 2544 246



PROFESSIONAL SKILLS

Intrepid, reliable, and highly skilled Sales Professional with a proven record in meeting targets, growing client bases and leading teams in achieving all organizational goal and quotas. Experienced in acquiring new clients, developing strong relationships, and creating sales opportunities and referrals. Offering robust analytical and presentation skills, with a strong technical and research background. Confident communicator who is adept at delivering compelling speeches and engaging, large groups of people. Capable of excelling within a team or independently in fast paced environment with little supervision.

EXPERIENCE:

- 01 Year Working Experience as **HR ASSISTANT** in **BILAL ENTERPRISE** Overseas Employment Promotes
- 02 Year Working Experience as **PROJECT HEAD** in **BAHRIA UPDATES.COM**
- 02 Year Working Experience as **DIRECT SALES** in **UAE**
- 07 Year Working Experience as **DIRECT SALES** with **ZUNBEEL GROUP**.
- 02 Year Working Experience as a **DESIGNER ASSISTANT** in **AYESHA WARSY BOUTIQUE**.

EDUCATION:

Degree Level	Year	Board / University
Bachelor of Commerce	2010	University of Karachi

OTHER QUALIFICATION:

- Fire Safety
- Protector Against Nuclear Attack
- Behavior Modification
- Team Building
- Computer Operator Safety

COMPUTER SKILLS

- Social Media Promotion
- MS Office
- Internet & Email
- Internet Browsing

PERSONAL INFORMATION

Father Name :	Rana Muhammad Ashraf
Date of Birth:	15 JUNE 1988
CNIC#	42401-5093410-8
Religion:	Islam
Gender	Female
Languages:	English , Urdu, Panjabi

FOR PART-I & II (NEW SYLABUS)

Passing Marks = 40%

Aggregate Marks = 45%



First Division 60%
Second Division 45%

University of Karachi

B.COM PART-I & II (EXTERNAL) ANNUAL EXAMINATION 2010

MARKS CERTIFICATE

SEAT NUMBER : 245866

REGISTRATION NO: 881/06

NAME : ARIFA MARYUM

FATHER'S NAME : RANA MUHAMMAD ASHRAF

P A R T - I			P A R T - II		
SUBJECTS	MAX/PASS MARKS	MARKS OBTAINED	SUBJECTS	MAX/PASS MARKS	MARKS OBTAINED
ISLAMIC STUDIES/ ETHICAL BEHAVIOURS	60/24	42	BUSINESS COMMUNICATION	100/40	52
PAKISTAN STUDIES	40/16	16	PRINCIPLES OF MANAGEMENT	100/40	50
ENGLISH	100/40	41	ECONOMIC DEVELOPMENT OF PAKISTAN	100/40	40
INTRODUCTION TO BUSINESS	100/40	45	ADVANCED ACCOUNTING AND COST ACCOUNTING	100/40	85
PRINCIPLES OF ACCOUNTING	100/40	80	BUSINESS & INDUSTRIAL LAW	100/40	43
BUSINESS MATHEMATICS AND STATISTICS	100/40	40	AUDITING/COMPUTER MARKETING/INSURANCE/ BANKING & FINANCE	100/40	68
ECONOMIC ANALYSIS AND POLICY	100/40	41			
TOTAL.....	500/225	247	TOTAL.....	600/270	338
RESULT: PASSES			RESULT: PASSES		
REMARKS:			REMARKS:		

GRAND TOTAL: 1100/495 585
(IN WORDS) FIVE HUNDRED EIGHTY FIVE

DIVISION: Second

REMARKS:

Date: 25-07-2011

Prepared By: Computer Cell(Examinations Department)

Controller of Examinations

Note: Should any error in the Marks Certificate be made inadvertently, the University reserves the right to correct the same.

BIE B 388139

ROLL NO. 248382

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ
بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



Higher Secondary Certificate 2006

This is to certify that Ariela Maryam
Son/Daughter of Rana Muhammad Ashraf
has successfully completed the **HIGHER SECONDARY CERTIFICATE**
EXAMINATION of this Board in Commerce Group held in
the month of May 2006 as a Regular/Private Candidate in the
subjects mentioned below and has been placed in C **GRADE**
by securing 557 **MARKS** in the Aggregate of 1100/1200/200.

(a) Compulsory Subjects:

- Urdu Normal I & II
Easy I & II / N.M.T. / Sindhi
History and Culture of Pakistan
Pakistan Studies (For Foreigners)
- English Normal / Advance
- Islamic Education / Civics (c)
- Pakistan Studies (c)

(b) Elective Subjects:

- Principles of Commerce
(BANKING)
- Economics & Commercial
Geography
- Accounting

Karachi, Pakistan

Dated, the 6th May 2016.

SECRETARY

(This Certificate is issued without any alteration or erasing.)

Sl. No. S

065861

Roll No.

358897

Board of Secondary Education Karachi



Secondary School Certificate Examination, 2004

SCIENCE GROUP

Certified that

ARIFA MARYAM

Son/Daughter of

RANA MUHAMMAD ASHRAF

whose date of birth is

FIFTEENTH DAY OF JUNE

one thousand nine hundred

EIGHTY EIGHT

has duly passed

the Secondary School Certificate Examination held in the

month of

MARCH 2004

as A REGULAR

Candidate

in the subjects mentioned below and has been placed in

GRADE

D

He/She obtained

325

Marks.

COMPONENT I

SINDHI SALEES

URDU

ENGLISH

PAKISTAN STUDIES

ISLAMIAT

COMPONENT II

MATHEMATICS

BIOLOGY

PHYSICS

CHEMISTRY

COMPONENT III

He/She offered

XXXXXXXXXX

as Vocational Subject and has been awarded grade

XX

by his/her Institution on the basis of Internal Assessment

DATED

13-05-2005

Note: This certificate is issued without alteration or erasure.
Please also see on the reverse.

(SHAFIULLAH)

Secretary

P.R.C. NO. 3720/2008

DATED: 10 OCT 2006

FORM " D "
(See Rule 5 (I) (b))

Form of certificate of permanent residence in the Province of Sindh for purpose of recruitment to the Public Service of Sindh.

PERMANENT RESIDENCE CERTIFICATE

I hereby certify that for the reasons given below Mr./Mrs./Miss. ARIFA MARYAM

S/o / D/o RANA MUHAMMAD ASHRAF has his / her permanent residence

in H.NO.1/B, SAEEDIA MASQUE MASSAN ROAD KEAMARI, here enter name of
KARACHI. (* KEAMARI TOWN *)

place Karachi _____ District in the Province of Sindh.

This certificate is granted for the purpose of recruitment to the Public Service in Sindh.

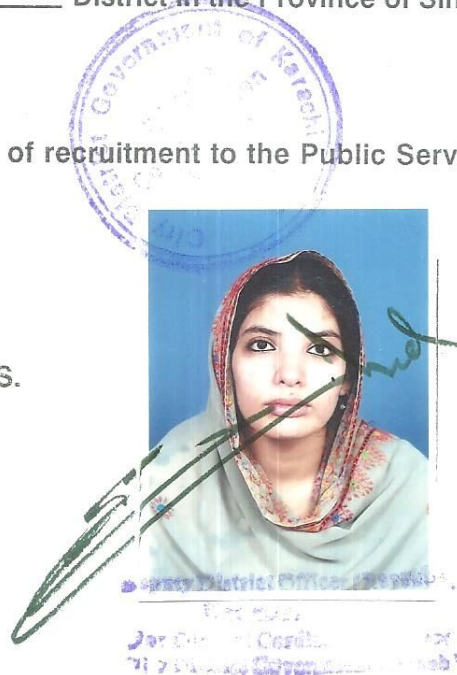
(here enter reasons)

1 - ENTITLED TO THIS CERTIFICATE UNDER THE RULES.

Place Karachi _____

Dated the 10 OCT 2006 200

C.N.I.C.NO.42401-5093410-8.



District Co-ordination Officer
CITY GOVERNMENT KARACHI

APPENDIX XIV
FORM P-1

No. 3562/08

The Pakistan Citizenship Act 1951 (11 of 1951) and rule made thereunder (Vide Rule 23)

CERTIFICATE OF DOMICILE

Whereas ARIFA MARYAM S/o, D/o, W/o. RANA MUHAMMAD ASHRAF
(in block letter) (in block letter)

has applied for a certificate of domicile under the Pakistan Citizenship Act (I) of 1951 alleging with respect to himself / herself the particulars set out below, and has satisfied the undersigned that the condition laid down in section 17 of the Act, for the grant of a certificate of domicile and fulfilled by the said ARIFA MARYAM case

Now in pursuance of power conferred by said Act and rule made thereunder the undersigned hereby grant to the said ARIFA MARYAM this certificate of domicile. **27 SEP 2008**



In witness where of I have hereto subscribed my name this day of

Signed: *[Signature]*
Name: *[Name]*
Designation: *[Designation]*
Deputy District Officer (Revenue),
Keamari Town
District Co-ordination Office
City District Government Karachi

PARTICULARS RELATING TO THE APPLICANT

Full Name ARIFA MARYAM

Father's Name RANA MUHAMMAD ASHRAF

Address in Pakistan H.NO.1/B, SADIA MASQUE MASSAN ROAD KEAMARI, KARACHI.

Address in country outside Pakistan NIL

Place of Domicile KARACHI ... UC No. ...- ... Town ... (* KEAMARI TOWN *)

Date of arrival in place of Domicile SINCE BIRTH(15-6-1988)

Married/Single/widow/Widower SINGLE

Name of Wife or Husband -

Name of Children and their ages -

... .. -

... .. -

... .. -

... .. -

Trade of Occupation JOBLESS

Marks Of Identification PHOTO ATTACHED

N.I.C. No. 42401-5093410-8

