

ARSALAN AHMED



Personal Information

Father's Name: Gulzar Muhammad Qureshi
Date of Birth: 02 February 1997
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Address: H.No. A-117 Labor Colony Eastern Bi Pass Road Quetta.

Objective

To get a good position in an organization where my degree and profession be valued, for great learning outcomes and want to enhance my skills and abilities.

Qualification

M.Com	University of Balochistan, Quetta	2019	3.89/4.00
B.Com	University of Balochistan, Quetta	2017	802/1300
F.Sc Pre-Engineering	BBISE, Quetta	2014	509/1100
Matric	BBISE, Quetta	2012	619/1050

Certifications

D.I.T (6 Months)
Digital Literacy (3 Months)
Freelancing (3 Months)
E-Commerce Management (3 Months)

Skills

Computer Skill
Communication Skill
Management Skill
Leadership Skill

Experience

Admin & Finance Manager at The Hope English Medium High School from August 2021 till Now
Office Secretary at The Hope English Medium High School for 6 months

Volunteer

Worked as Volunteer in Pakistan Red Crescent Society (P.R.C.S)

Achievement

Visited Bangladesh Sponsored by Pakistan Red Crescent Society (P.R.C.S) to receive an award.