

MR. ARSALAN KHAN



➤ CAREER PREFERENCE

To accept different challenges in practical life, work as a team leader and member, help and work in any community and apply my education & experience in practical life and also to become a good social worker in the field of humanitarian to improve the livelihood and change the behavior of individuals and communities.

➤ PERSONAL INFORMATION

- Father's Name : MASHOOQ JAN
- Date of Birth : 05, May, 1993
- CNIC No. : 11101-1544471-3
- Passport No : KP4134711
- Domicile : Bannu
- Marital Status : Single
- Gender : Male
- Nationality : Pakistani
- Religion : Islam

➤ Address:

Village: Nasra Din Sher Dil P/O Sikandar Khel Bala Surrani, Tehsil and District Bannu, KPK, Pakistan

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➤ ACADEMICS

Degree	University/Board	Division	Year	Major Subject	Marks/CGPA		
					Obtained	Total	Obt: % age
SSC	BISE Bannu	1 st	2008	Science	752	900	84
HSSC	BISE Bannu	1 st	2011	Pre-Engineering	853	1100	78
B.Sc (Hons)	The University of Agriculture, Peshawar	1 st	2016	Agronomy (Agriculture)	3.73	4.00	85
M.Sc (Hons)	The University of Agriculture, Peshawar	1 st	2018	Agronomy (Agriculture)	3.79	4.00	84
DIT	KPK BT&C Education	1 st	2022	Computer Science	1083	1400	77

➤ PERSONAL SKILLS

- ❖ Project Implementation Skills
- ❖ Good Communication and Management Skills
- ❖ Team-work and Commitment
- ❖ Computer Skills and MS Office



EXPERIENCE

S.No	Designation	Organization	Project/Donor Agency	Location	Duration	
					From	To
1	Agriculture Trainer/ Livelihood Officer	SRSP	FFW-WFP	Bannu/North Waziristan	July, 2016	Dec,2017
	JOB RESPONSIBILITIES <i>Assessment of Beneficiaries</i> <i>Capacity Building Trainings of Farmers</i> <i>Demonstration Plots for Farmers</i> <i>Meeting & Coordination with relevant stakeholder</i> <i>Documentation</i> <i>Reporting</i>					
2	Agriculture Officer/ Livelihood Officer	SRSP	FFW-WFP	Bannu/North Waziristan	Mar, 2018	Aug,2019
	JOB RESPONSIBILITIES <i>Farmers/Community Trainings</i> <i>NFI/Food Distribution</i> <i>Reports Writing</i> <i>Assessment of Beneficiaries</i> <i>Documentation</i>					
3	M&E Officer	SRSP	WASH-UNICEF	North Waziristan	Sep, 2019	Jun,2020
	JOB RESPONSIBILITIES <i>Monitoring & Evaluation of Project</i> <i>Co-ordination with Stakeholders</i> <i>Reports Writing</i> <i>Facilitation of Field Teams</i> <i>Data analysis & Punching</i> <i>Provision & Developing of Formats of the Project</i>					
4	Assistant Livelihood Officer	Islamic Relief Pakistan	Islamic Relief Pakistan	North Waziristan	Dec, 2020	Jun,2021
	JOB RESPONSIBILITIES <i>Coordination with relevant stakeholders for Project Communication, Co-ordination and Representation</i> <i>Identification and Registration of Beneficiaries</i> <i>Technical Feasibility Infrastructure Schemes and Verification</i> <i>Management of MIS</i> <i>Reporting and Documentation</i> <i>Regular Field Visits</i> <i>Social Mobilization & Formation of Community Organizations</i>					

	Team Leader/Social Organizer	ASK Developments	WASH-UNICEF	North Waziristan	July, 2021	Mar,2022
5	JOB RESPONSIBILITIES <i>Team Leading and Planning</i> <i>CO Formation</i> <i>Co-ordination with Stakeholders</i> <i>Reports Writing</i> <i>Facilitation of Field Teams</i> <i>Data analysis & Punching</i> <i>Provision of Formats to Field Teams</i>					
	Program Manager	CARE Organization	Muslim Charity	Bannu	May, 2022	Till Date
6	JOB RESPONSIBILITIES <i>Implementation of Projects</i> <i>Activities, Annual/Quarter progress Reports</i> <i>Strategic Planning according to set Targets</i> <i>Coordination with Stakeholders</i> <i>Attending of Monthly Progress Review and Planning Meetings</i> <i>Monitoring of all ongoing Activities/Projects</i> <i>Assessment & Data Analysis</i> <i>Development & Provision of Formats</i>					



TRAINING/WORKSHOP CERTIFICATES

- ❖ Two days (April 27-28, 2016) **“Project Formulation Workshop”** organized by PSF Islamabad at The University of Agriculture Peshawar.
- ❖ One day seminar (Nov 17, 2016) on **“Food Safety; Our National Responsibility”** at National Alliance for Safe food, UET Peshawar.
- ❖ Three days National conference (Nov 28-30, 2016) on **“Thinking Climate Change Adaptation in Water & Farming”** at CCC, The University of Agriculture Peshawar.
- ❖ Two days (Dec 14-15, 2016) **“Talent Grooming Workshop”** organized by USAID & HEC at The University of Agriculture Peshawar.
- ❖ Five days training (Feb 20-24, 2017) on **“Integrated Crops Management”** at PARD Peshawar.
- ❖ Two days (March 28-29, 2017) **“Innovation in Agriculture”** sponsored by The University of Agriculture and PSF, Islamabad.
- ❖ Two days International Conference (Nov 22-24, 2017) on **“Climate Change Threats to Agriculture & Food Security”** organized by Department of Agronomy and Climate Change Center at The University of Agriculture, Peshawar.
- ❖ Two days National conference (April 18-19, 2018) on **“Climate Smart Agriculture and Crop Modeling”** organized by Department of Agronomy, The University of Agriculture.

- ❖ Two days Training Workshop (June 5-6, 2023) on “**Vulnerable Children Fund Committees**” organized by Multan Children Protection Committee at Hotel De Shalimar Multan.
- ❖ Two days training (June 22-23, 2023) on “Project Monitoring, Evaluation & Control” conducted by Pakistan Institute of Management, Islamabad.
- ❖ Two days training on “**Monitoring & Evaluation**” organized by Planning & Development Department Government of KPK sponsored by UNDP at Serena Hotel Peshawar.
- ❖ Two days training (Aug 15-16, 2023) on “**Conducting Evaluation Studies**” organized by Planning & Development Department Government of KPK sponsored by UNDP at Serena Hotel Peshawar.

❖ **REFERENCES**

- Dr. Ahmad Khan, (ahmad0936@yahoo.com) (Assistant Professor, Department of Agronomy, The University of Agriculture, Peshawar)
- Muhammad Ali Shah, (mask555ful@gmail.com), (Project Coordinator, UNICEF WASH NWTD)
- Mashkooor Ahmad, (mashkooor.ahmad@irp.org.pk), (Senior Project Officer, Islamic Relief Pakistan)
- Obaid Ullah (obaidullah.care@gmail.com), (BOD Member of CARE Organization).