



# Ashfaq Ahmed

⇒ Assistant Restaurant Manager  
⇒ Service Technician  
⇒ GIS Analyst  
⇒ Tutor



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Date of Birth: 0.3-02-1997



Nationality: Pakistan

## About Me

Hi, I am Ashfaq Ahmed With experience spanning Service Management, Service Technician, I exhibits technical prowess, adept at diagnosing and repairing machinery. My role as an Assistant Restaurant Manager, I excel in leadership, customer service, and operational efficiency, ensuring a seamless dining experience. My Teaching Experience showcases his ability to communicate and impart knowledge effectively. Additionally, GIS Analysis, and Research, I offer a versatile skill set. I have led, while proficiency as a GIS Analyst drives data-driven insights. Through research, I have honed investigative and analytical skills. Adaptable and skilled across various domains, I bring a comprehensive approach to every role.

## Languages

English	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Urdu	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Brahvi	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Balochi	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



## Education

BS Geography and Regional Planning (2022)

University Of Balochistan Saryab Road Quetta

Bachelors of Arts (B.A) (2022)

University of Balochistan Saryab Road Quetta

Intermediate (HSSC) (Pre-Medical) (2018)

Govt Science College

Matriculation (SSC) (Basic-Science) (2016)

Govt Boys High School Prince Road Quetta



## Specialization

Specialization in Regional Planning

i. Introduction to Regional Planning. ii. Regional Development Planning Techniques. iii. Rural Development Planning. iv. Urban Planning and Management. v. Environmental Planning & Management. vi. Environmental Impact Assessment (EIA).



## My Skills



Critical Thinking



Negotiation



Collaboration



Decision-Making



Time Management



Leadership



Communication



Problem Solving



Teamwork



Active Listening



## Computer Skills

### Computer Literacy



- Expert in computer literacy skills.
- Software (Microsoft Word, Excel, Web browsers, Etc).
- Hardware. (ROM, RAM, CPU).
- Mobile Device and Tablet Skills.



## Experience

Assistant Manager (December 2019- October 2020)

Mir Lavong Khan Restaurants Sibi Pvt Ltd.

### Tasks:

- Supervising Staff, Customer Service, Scheduling, Training.
- Monitoring inventory levels, placing orders for supplies, and managing stock to prevent shortages or waste.
- Ensuring the quality and consistency of food and beverages, as well as the cleanliness and overall appearance of the restaurant.
- Assisting in cost control measures, such as minimizing waste, monitoring portion sizes, and managing labor costs within budgetary.

Fuel Pump Technician or Service Technician (2012 - 2016)

Sami Engineering Works and Tariq Engineering Works, Saryab Road Quetta Pvt Ltd.

- Fuel Dispenser Maintenance, Tank Inspection.
- Repairing issues with fuel pumps, including fuel leaks, malfunctioning meters, nozzle problems, and electronic control systems.
- Machine Mechanics in petrol pump units play a crucial role in maintaining the integrity of fuel handling systems

Tutor (In 2014,2016,2018 and 2023)

Saryab Mil Quetta.

- Identifying the specific learning needs and goals of each student. This involves evaluating their current knowledge and skill levels.
- Offering one-on-one instruction to students, focusing on the subject or skill they need help with. This can involve explaining difficult concepts, clarifying doubts, and providing additional examples and practice.
- Developing customized lesson plans or study strategies tailored to the individual needs of each student. These plans address the student's weaknesses and build on their strengths.
- Assisting students with homework assignments, projects, and coursework to ensure they understand and complete their tasks effectively.

### Microsoft Office Suit



- Professional in Complete Microsoft Office Suit.
- Microsoft Word (word processing).
- Excel (spreadsheets and data calculation).

### Operating System



- Microsoft Windows (7, 8, 10, 11).
- Linux (Debian, Ubuntu, Linux Mint, Kali Linux).
- macOS (Sierra, High Sierra, Monterey, Big Sur).

### Microsoft Word



- Expertise in Microsoft Word.
- Thesis Writing
- Resume Writing
- Bills/Leaflets/Brochures, Radial Cluster, Organizational Chart Etc.

### Microsoft Excel



- Created Automatic Stock Management System
- Created Project on scrub management system.
- Created Project on university semester marks sheet.

### Microsoft Power Point



- Created creative Power Point Designing.
- Used of animation designs in power point.
- Created own designs.

- Assisting students with homework assignments, projects, and coursework to ensure they understand and complete their tasks effectively.
- Preparing students for exams, quizzes, standardized tests, or entrance exams by reviewing material, practicing test-taking strategies, and conducting mock exams.
- Feedback.
- Demonstrating a strong understanding of the subject matter and keeping up-to-date with developments in the field.



## Certificates

### GIS, Mapping, and Spatial Analysis (Specialization) (2023)

University of Toronto.

### International Organization Management NGOs (2023)

University Of Geneva

### Information Technology DIT (Specialization) (2023)

IBM

### Project Management (Specialization) (2023)

Google

### Refugees in the 21st Century (2023)

University of London

### Social Work Practice (2023)

University of Michigan

### Sustainable Cities (Specialization) (2023)

John Hopkins University



## Research paper

GIS Analysis of Identification of Industrial Hub Locations in Balochistan

Author: Ashfaq Ahmed

Year: 2022



## Hobbies



Reading



Hiking



Listening



Puzzle



Chess



Traveling



Learning



Writing



## Interest



Machine Learning



Psychology



GIS/Mapping



Philosophy