**Bilal Ahmed | 0301-5931619;** [**bilalarain412@gmail.com**](mailto:bilalarain412@gmail.com) ****

EDUCATION

* **Bachelor in COMPUTER SCIENCE from** Qurtuba University D.I.Khan

Regular Student 2012-2016

Over 5 years of senior-level experience in data analysis, particularly within the World Health Organization, I possess a proven track record of adeptly analyzing extensive datasets. Proficient in leveraging tools such as Google Links, and Google Forms, I have consistently extracted valuable insights from vast volumes of data.

### TECHNICAL SKILLS

***Analytical Tools:*** MS Excel, MS Power Point, MS World, Google Sheet, Google form

***Data visualization:*** Power Point and basic on Tableau

# Data Collection

* Analytical prowess coupled with adeptness in gathering and scrutinizing data from diverse origins.
* Communication finesse adeptly translating intricate data into compelling visual representations.
* Proficient in proficiently orchestrating and streamlining data management with a wealth of practical experience.

***Immunization program:*** Health System & Immunization Program Expertise

**EXPERIENCE**

# World Health Organization (WHO)

***Designation: District Data Assistance full-time job Duration: Jan 2019 to up till now***

### KEY TASKS

* "Thorough Data Collection and Analysis across Pre, Intra, and Post-Campaign Phases."
* "Compiling Daily Morning Reports and Disseminating Concise Summaries during the Intra Campaign Phase."
* "Active facilitation and support during WHO-led training sessions."
* "Establishing robust coordination with UC Team for comprehensive data collection and collaborative task execution."
* "Expertly compiling post-campaign reports and delivering concise summaries to DEOC.
* "Thorough evaluation and assessment of activities within targeted villages."
* "Methodical organization and upkeep of records in physical file systems."
* "Proficiently compiling and distributing daily, weekly, and monthly progress reports to track PTP-STPs coverages effectively.

### COMPULSORY TASK END OF THE MONTH

* UCSP’s DDMs Cards
* TTM’s DDMs Cards for Every SIA’s
* PTP’s DDM Cards
* RSP’s DDM Cards
* "Upon meticulous collection and validation of DDM cards, promptly disseminating them to the Immunization Officer (IO) and ensuring timely communication by forwarding an email to the provincial authorities."

### MONTHLY EXPENSES & VEHICLE LOG BOOK

* Vehicle Fuel Consumption Details
* Monthly Rented Vehicle Acknowledgement
* Communication Bill

# World Health Organization (WHO)

**REFERENCES**

**DR. Tahir khan** (DC) DISTRICT COORDINATOR (WHO) Tank **DR. Musa IO Tank**

Ph. No: 0343 1316161 0344 9293525

Email: [khanta@who.int](mailto:khanta@who.int) muskhan@who.int

**DR. Younas** (Ex DC) DISTRICT COORDINATOR (WHO) Tank **DR. Zeeshan Mir (Ex PEO Tank)**

Ph. No: 0316 9502072 0336 5050223

Email: [orakzaim@who.int](mailto:orakzaim@who.int) Mir\_Zeeshan@hotmail.com

**Mr. Sher Afghan** (RRT) Tank **Mr. Sikander PDA (D.I.Khan Division)**

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