

Bilal Barkatullah Qureshi

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OBJECTIVE

To contribute the best of my abilities towards the growth and development of a dynamic and progressive organization by fully utilizing my interpersonal and academic skills to pursue a challenging and rewarding career as an Administrator.

I can utilize my knowledge, various skills & experience in contribution towards fulfilling the company's growth objectives, develop my career and excel in the related field.

SUMMARY OF EXPERIENCE

1. Working as Data Analyst (BPS-17) in the Project of IDSRS at Public Health Section, Directorate General of Health Services KPK, in Project of Integrated Disease Surveillance and Response System (IDSRS) from Sept 2019 till date.
2. Worked as Data Statistical Officer at Public Health Section, Directorate General of Health Services KPK, in Project of Integrated Disease Surveillance and Response System (IDSRS) from April 2016 to Sept 2019
3. Worked as Data Statistical Officer/Coordinator at NCS-University System (*Department of Management Sciences*) from Jan 2008 to April 2016.

Task force Duties:

- Member of EOC/NCOC data team for COVID-19 from the year 2020 till date
- Member of Dengue Response Unit in year 2017, 2019, 2021 and 2022 till date
- Member of AWD Outbreak control and Flood control room in year 2022 till date
- Member of Heatwave control room in year 2022 till date

Certification, Workshops and Trainings Attended:

- Diploma Certification in Health Care Quality Professionals, offered by PQIC in collaboration with Shaukat Khanum Memorial Hospital, Peshawar.
- Appreciation Certificate from NCOC for COVID-19 frontline worker.
- Attended three days training on Master Trainer on DHIS2 conducted by Pathfinder International.
- Attended five days workshop on IDSR conducted by NIH, Islamabad and Public Health England.
- Attended five days training of Rapid Response Team, conducted by CDC and FELTP.
- Attended one day workshop on Data Management and DHIS 2, conducted by National Institute of Health (NIH) and Public Health England (PHE) in May 2018 at Islamabad.

- Attended five days training on statistical software “SPSS and Biostatistics” conducted by NIH at Ramada Hotel, Islamabad in June 2016.
- Attended one day workshop on statistical software “SPSS” conducted by NIH at Directorate General Health Services, Peshawar in March 2017.
- Attended “Train the Trainers” workshop conducted by ACCA UK in Islamabad on Sept 2010.
- Attended workshop on “Learning Provided Forum” conducted by ACCA UK in Islamabad in March 2011.
- Attended two days workshop conducted by British Council Islamabad on “EFFECTIVE COMMUNICATION SKILLS”.
- Attended two days workshop conducted by British Council Islamabad on “Career Counseling”.
- Attended workshop on “Career Success Investigation” conducted by ACCA and NAREJO HR Private Limited.

Consultancy and Training Provided:

- Worked as an Information Analyst with UKHSA from July 2018 till Sept 2019
- Provided to days training on Ms. Excel to the employees of FATA parliamentarian at Islamabad.
- Provided one month training to the employees of Chip Training Consultants (CTC) on Ms. Excel and its tools.
- Conducted trainings for ICRC employees of MS. Office and Project Management as a trainer.

PERSONAL PROFILE

Ambitious and energetic composed under pressure and get along very well with people at all levels. Possess excellent correspondence & communication skills. Very organized with professional approach.

Age & Date of Birth : 14-12-1983
 Religion : Islam
 Nationality : Pakistani

ACADEMIC QUALIFICATIONS

S#	Qualification/Degree	No. of Years
1.	MS(SE) Software Engineering	18 years
2.	Bachelor of Computer Sciences (HONS)	16 years
3.	Intermediate	12 Years
4.	Matriculation	10 Years
5.	Bachelor of Education (B.Ed)	1 Year (After Graduation)

PERSONAL STRENGTHS

Friendly and easy going with people, keen observer, fast learner, able trainer & good listener, done a pretty team work for time bound activities

References

1. Dr. Irshad Ali Director Public Health,
Directorate General Health Services,
Khyber Pakhtunkhwa 0333-5079920
2. Dr. Muhammad Gul Sartaj Provincial Surveillance Officer,
IDSRS Public Health Section,
Khyber Pakhtunkhwa 0300-9599227
3. Dr. Majid Ustarana Deputy Director Public Health,
Directorate General Health Services,
Khyber Pakhtunkhwa 0332-1622228